

# Agency Summary And Certification

FY 2023 Request

Agency: State Controller

140

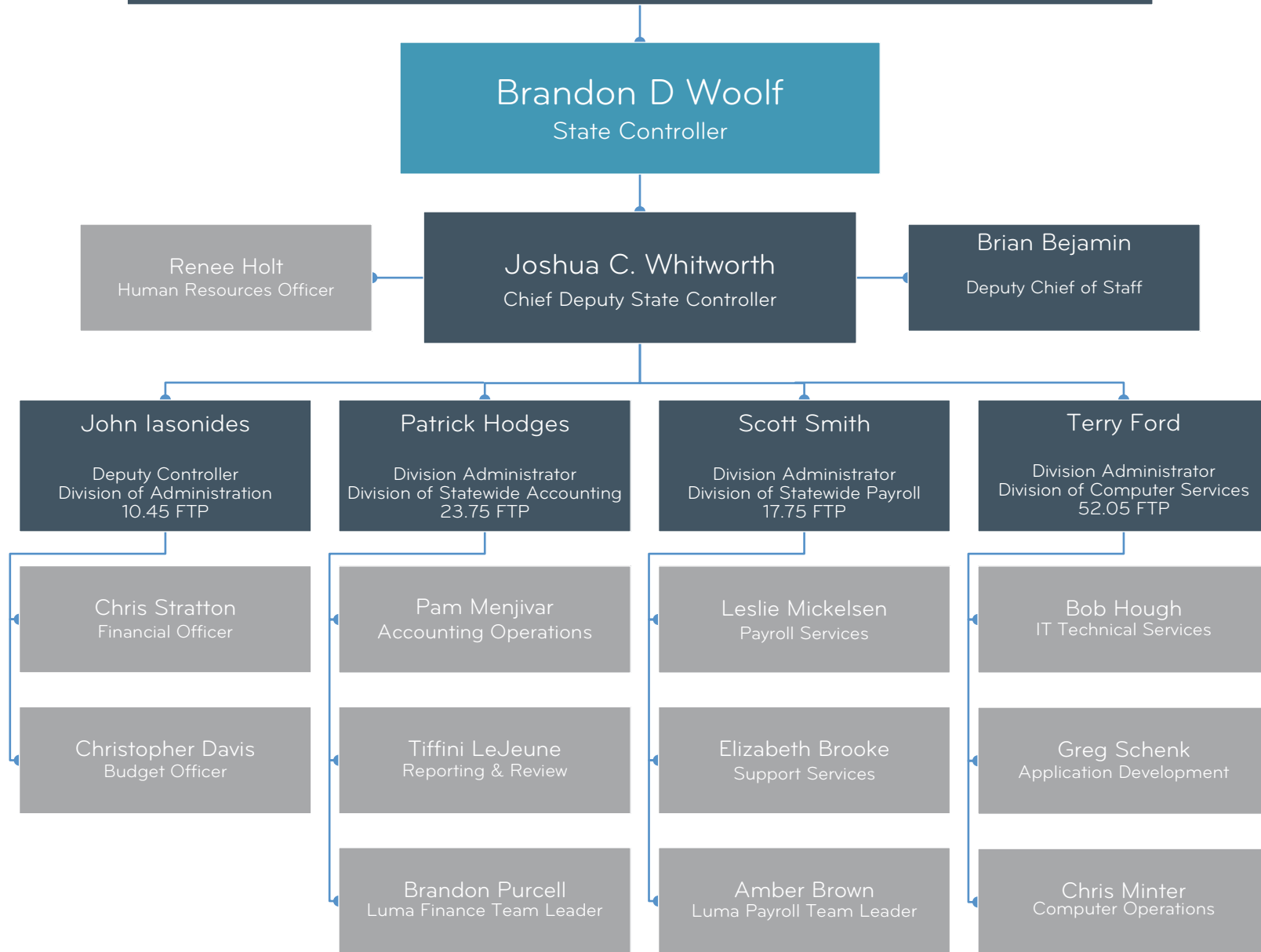
In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department  
Director:

Date:

			FY 2021 Total Appropriation	FY 2021 Total Expenditures	FY 2022 Original Appropriation	FY 2022 Estimated Expenditures	FY 2023 Total Request
<b>Appropriation Unit</b>							
Administration			55,034,000	40,770,900	5,236,000	19,472,100	59,045,256
Statewide Accounting			4,964,300	4,872,700	5,377,200	5,377,200	5,386,771
Statewide Payroll			4,611,400	4,434,700	4,960,400	4,960,400	4,968,612
Computer Center			10,582,200	8,732,100	8,174,200	10,024,300	9,150,762
<b>Total</b>			<b>75,191,900</b>	<b>58,810,400</b>	<b>23,747,800</b>	<b>39,834,000</b>	<b>78,551,401</b>
<b>By Fund Source</b>							
G	10000	General	10,629,200	10,343,800	13,263,600	13,263,600	13,120,139
D	12600	Dedicated	0	0	0	0	0
F	34400	Federal	53,970,500	39,734,400	0	14,236,100	54,920,500
F	34500	Federal	0	0	2,300,000	2,300,000	2,300,000
D	34900	Dedicated	10,000	100	10,000	10,000	10,000
D	48000	Dedicated	10,582,200	8,732,100	8,174,200	10,024,300	8,200,762
<b>Total</b>			<b>75,191,900</b>	<b>58,810,400</b>	<b>23,747,800</b>	<b>39,834,000</b>	<b>78,551,401</b>
<b>By Account Category</b>							
Operating Expense			11,383,900	10,644,800	13,802,800	14,830,900	14,506,200
Capital Outlay			175,000	91,400	0	683,600	0
Trustee/Benefit			53,970,500	39,734,400	0	14,236,100	53,970,500
Personnel Cost			9,662,500	8,339,800	9,945,000	10,083,400	10,074,701
<b>Total</b>			<b>75,191,900</b>	<b>58,810,400</b>	<b>23,747,800</b>	<b>39,834,000</b>	<b>78,551,401</b>
FTP Positions			98.00	98.00	104.00	104.00	114.00
<b>Total</b>			<b>98.00</b>	<b>98.00</b>	<b>104.00</b>	<b>104.00</b>	<b>114.00</b>

# Citizens of the State of Idaho



Total FTP 104.0  
Vacant 11.0  
As of 8/20/2021

Agency: State Controller

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Division: State Controller

SC1

Statutory Authority: IC §67-1001

The State Controller is a member of the executive branch of government and one of seven statewide elected officials in Idaho. The office is organized into four divisions: (1) Administration; (2) Statewide Accounting; (3) Statewide Payroll; and (4) the Computer Service Center. [Statutory Authority: Section 67-1001, Idaho Code]

The Division of Administration provides administrative, financial, and human resource services for the agency and provides support for the ex officio duties of the State Controller including serving as Secretary to the Board of Examiners, member of the State Board of Land Commissioners, State Social Security Administrator, and Idaho Technology Authority (ITA) member. As Idaho's Administrator of State Social Security Programs, the State Controller is responsible for ensuring state compliance with Section 218 of the federal Social Security Act.

The Luma Management Team resides with the Division of Administration. This team ensures the successful implementation of Luma, the state's new ERP system.

Additionally, the Controller's Office has also been tasked with creating and/or administering the following programs:

- Implement and maintain the Idaho Criminal Justice Integrated Data System (ICJIDS). The ICJIDS coalesces data from multiple entities, enabling data-driven, cost-saving decision-making and the ability to evaluate the effectiveness of the criminal justice system within Idaho.
- Create a local transparency repository that enables local governmental entities the ability to provide the State Controller's office, through a statewide website, comparable financial data by the use of uniform accounting, budgeting, and financial reporting procedures.
- Establish a meeting notice website that will provide a single location for all agency meeting notices. The automated website will allow agencies to post meeting notices and update/amend agendas and provide the public the ability to search and view all state agencies' scheduled public meetings.
- Oversee the disbursement and reporting of all Coronavirus Relief Funds (CRF) funds for the state and disburse the American Rescue Plan Act (ARPA) funds for all local non-entitlement units (cities) within the state.

The Division of Administration is funded via General Fund appropriation.

The Division of Statewide Accounting maintains the State's accounting system of record, which resides within Luma, the State's enterprise resource planning suite. The Division also processes vendor payments on behalf of state agencies and publishes Idaho's Comprehensive Annual Financial Report as well as other statewide and agency-specific reports.

Financial reports prepared by the office are critical for maintaining Idaho's high credit rating and obtaining favorable interest rates when issuing tax anticipation notes and other bonds. The Division provides guidance and support to state agencies for proper internal controls and generally accepted accounting principles to better manage and report the financial affairs of the State of Idaho.

The Division of Statewide Accounting is funded via General Fund appropriation, with funding derived through the Statewide Cost Allocation Plan (SWCAP).

Statewide Payroll is also responsible for garnishment processing, tax reporting, interfacing with Statewide Accounting, and electronic fund transfers with major vendors associated with the payroll system. Statewide Accounting and Statewide Payroll are funded by the General Fund with moneys recovered through the Statewide Cost Allocation Plan.

The Computer Service Center maintains one of Idaho's primary state data centers and provides computing technologies and environments as well as other technology services including housing, disaster recovery, security, environmental controls, and programming for the Administration, Statewide Accounting, and Statewide Payroll divisions, as well as many other state agencies. The division is funded via a dedicated fund appropriation and bills the State Controller's divisions and other agency customers directly for rendered IT services.

# Agency Revenues

Request for Fiscal Year: 2023

Agency: State Controller

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		FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimated Revenue	FY 23 Estimated Revenue	Significant Assumptions
<b>Fund</b>	10000 General Fund						
	410 License, Permits & Fees	0	0	0	0	0	
	470 Other Revenue	0	53	427,407	0	0	
	<b>General Fund Total</b>	<b>0</b>	<b>53</b>	<b>427,407</b>	<b>0</b>	<b>0</b>	
<b>Fund</b>	12500 Indirect Cost Recovery-Swcap						
	410 License, Permits & Fees	33,100	35,150	32,245	33,000	33,000	
	435 Sale of Services	245	243	255	248	248	
	445 Sale of Land, Buildings & Equipment	0	0	0	0	0	
	<b>Indirect Cost Recovery-Swcap Total</b>	<b>33,345</b>	<b>35,393</b>	<b>32,500</b>	<b>33,248</b>	<b>33,248</b>	
<b>Fund</b>	34900 Miscellaneous Revenue						
	435 Sale of Services	6,013	6,415	0	5,000	5,000	
	<b>Miscellaneous Revenue Total</b>	<b>6,013</b>	<b>6,415</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	
<b>Fund</b>	48000 Data Processing Services						
	410 License, Permits & Fees	0	0	0	0	0	
	435 Sale of Services	7,878,902	8,036,582	8,517,129	7,600,000	7,600,000	
	460 Interest	76,928	69,132	18,975	12,000	12,000	
	470 Other Revenue	29,685	0	197,941	0	0	
	<b>Data Processing Services Total</b>	<b>7,985,515</b>	<b>8,105,714</b>	<b>8,734,045</b>	<b>7,612,000</b>	<b>7,612,000</b>	
<b>Fund</b>	52600 Permanent Endowment Funds						
	470 Other Revenue	100	0	0	0	0	
	<b>Permanent Endowment Funds Total</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Agency Name Total</b>	<b>8,024,973</b>	<b>8,147,575</b>	<b>9,193,952</b>	<b>7,650,248</b>	<b>7,650,248</b>	

# Appropriation Unit Revenues

Request for Fiscal Year: 2023

Agency: State Controller

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Appropriation Unit: No Appropriation Unit Entered, Please Use Agency Revenue Report

			FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimated Revenue	FY 23 Estimated Revenue	Significant Assumptions
<b>Fund</b>	<b>1000</b>	General Fund						
	<b>0</b>							
	410	License, Permits & Fees	0	0	0	0	0	
	470	Other Revenue	0	53	427,407	0	0	
		General Fund Total	<b>0</b>	<b>53</b>	<b>427,407</b>	<b>0</b>	<b>0</b>	
<b>Fund</b>	<b>1250</b>	Indirect Cost Recovery-Swcap						
	<b>0</b>							
	410	License, Permits & Fees	33,100	35,150	32,245	33,000	33,000	
	435	Sale of Services	245	243	255	248	248	
	445	Sale of Land, Buildings & Equipment	0	0	0	0	0	
		Indirect Cost Recovery-Swcap Total	<b>33,345</b>	<b>35,393</b>	<b>32,500</b>	<b>33,248</b>	<b>33,248</b>	
<b>Fund</b>	<b>3490</b>	Miscellaneous Revenue						
	<b>0</b>							
	435	Sale of Services	6,013	6,415	0	5,000	5,000	
		Miscellaneous Revenue Total	<b>6,013</b>	<b>6,415</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	
<b>Fund</b>	<b>4800</b>	Data Processing Services						
	<b>0</b>							
	410	License, Permits & Fees	0	0	0	0	0	
	435	Sale of Services	7,878,902	8,036,582	8,517,129	7,600,000	7,600,000	
	460	Interest	76,928	69,132	18,975	12,000	12,000	
	470	Other Revenue	29,685	0	197,941	0	0	
		Data Processing Services Total	<b>7,985,515</b>	<b>8,105,714</b>	<b>8,734,045</b>	<b>7,612,000</b>	<b>7,612,000</b>	
<b>Fund</b>	<b>5260</b>	Permanent Endowment Funds						
	<b>0</b>							
	470	Other Revenue	100	0	0	0	0	
		Permanent Endowment Funds Total	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
		State Controller Total	<b>8,024,973</b>	<b>8,147,575</b>	<b>9,193,952</b>	<b>7,650,248</b>	<b>7,650,248</b>	

## Analysis of Fund Balances

Request for Fiscal Year: 2023

Agency: State Controller

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Fund: Miscellaneous Revenue

34900

Sources and Uses:

Used for statewide payroll and accounting conference(s).

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
<b>01. Beginning Free Fund Balance</b>	<b>1,198</b>	<b>2,731</b>	<b>4,831</b>	<b>4,693</b>	<b>4,693</b>
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
<b>03. Beginning Cash Balance</b>	<b>1,198</b>	<b>2,731</b>	<b>4,831</b>	<b>4,693</b>	<b>4,693</b>
04. Revenues (from Form B-11)	6,013	6,415	0	5,000	5,000
05. Non-Revenue Receipts and Other Adjustments	70	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
<b>08. Total Available for Year</b>	<b>7,281</b>	<b>9,146</b>	<b>4,831</b>	<b>9,693</b>	<b>9,693</b>
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	70	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	10,000	10,000	10,000	10,000	10,000
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(5,520)	(5,685)	(9,862)	(5,000)	(5,000)
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
<b>19. Current Year Cash Expenditures</b>	<b>4,480</b>	<b>4,315</b>	<b>138</b>	<b>5,000</b>	<b>5,000</b>
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>	<b>4,480</b>	<b>4,315</b>	<b>138</b>	<b>5,000</b>	<b>5,000</b>
<b>20. Ending Cash Balance</b>	<b>2,731</b>	<b>4,831</b>	<b>4,693</b>	<b>4,693</b>	<b>4,693</b>
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
<b>24. Ending Free Fund Balance</b>	<b>2,731</b>	<b>4,831</b>	<b>4,693</b>	<b>4,693</b>	<b>4,693</b>
<b>24a. Investments Direct by Agency (GL 1203)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24b. Ending Free Fund Balance Including Direct Investments</b>	<b>2,731</b>	<b>4,831</b>	<b>4,693</b>	<b>4,693</b>	<b>4,693</b>
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note:

These are the comments / notes

# Analysis of Fund Balances

Request for Fiscal Year: 2023

Agency: State Controller

140

Fund: Data Processing Services

48000

## Sources and Uses:

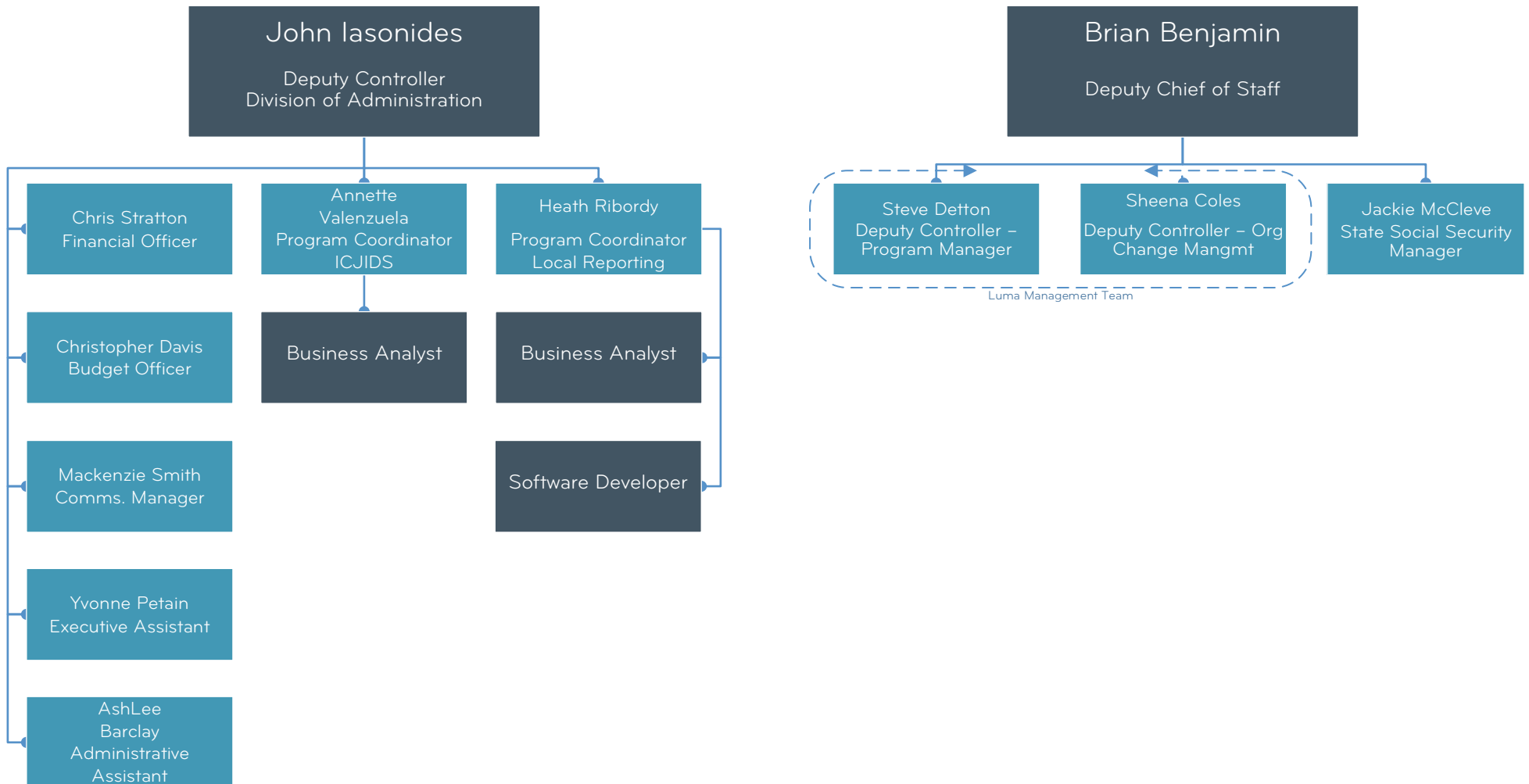
Billings to state agencies that utilize various IT services provided by the Computer Service Center. Services include, but are not limited to, IT equipment housing and environmental controls, disaster recovery, data security, and programming. Funding covers personnel costs, operating expenditures and capital outlay acquisitions.

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
<b>01. Beginning Free Fund Balance</b>	<b>(152,902)</b>	<b>1,076,450</b>	<b>2,227,436</b>	<b>2,879,281</b>	<b>2,317,081</b>
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	3,035,678	2,500,000	2,500,000	1,850,054	1,800,000
<b>03. Beginning Cash Balance</b>	<b>2,882,776</b>	<b>3,576,450</b>	<b>4,727,436</b>	<b>4,729,335</b>	<b>4,117,081</b>
04. Revenues (from Form B-11)	7,985,515	8,105,714	8,734,045	7,612,000	7,612,000
05. Non-Revenue Receipts and Other Adjustments	168	(4)	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
<b>08. Total Available for Year</b>	<b>10,868,459</b>	<b>11,682,160</b>	<b>13,461,481</b>	<b>12,341,335</b>	<b>11,729,081</b>
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	(105)	105	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	7,856,500	7,995,900	8,082,200	8,174,200	8,174,200
14. Prior Year Reappropriations, Supplementals, Recessions	3,035,678	2,489,800	2,500,000	1,850,054	1,850,054
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(1,100,064)	(1,031,081)	0	0	0
17. Current Year Reappropriation	(2,500,000)	(2,500,000)	(1,850,054)	(1,800,000)	(1,800,000)
18. Reserve for Current Year Encumbrances	0	0	0	0	0
<b>19. Current Year Cash Expenditures</b>	<b>7,292,114</b>	<b>6,954,619</b>	<b>8,732,146</b>	<b>8,224,254</b>	<b>8,224,254</b>
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>	<b>7,292,114</b>	<b>6,954,619</b>	<b>8,732,146</b>	<b>8,224,254</b>	<b>8,224,254</b>
<b>20. Ending Cash Balance</b>	<b>3,576,450</b>	<b>4,727,436</b>	<b>4,729,335</b>	<b>4,117,081</b>	<b>3,504,827</b>
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	2,500,000	2,500,000	1,850,054	1,800,000	1,800,000
23. Borrowing Limit	0	0	0	0	0
<b>24. Ending Free Fund Balance</b>	<b>1,076,450</b>	<b>2,227,436</b>	<b>2,879,281</b>	<b>2,317,081</b>	<b>1,704,827</b>
<b>24a. Investments Direct by Agency (GL 1203)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24b. Ending Free Fund Balance Including Direct Investments</b>	<b>1,076,450</b>	<b>2,227,436</b>	<b>2,879,281</b>	<b>2,317,081</b>	<b>1,704,827</b>
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note:

These are the notes / comments

# Division of Administration



Total FTP 10.45  
Vacant 3.0  
As of 8/20/2021



			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
<b>Agency:</b> State Controller								140
<b>Division:</b> State Controller								SC1
<b>Appropriation Unit:</b> Administration								SCAA
<b>FY 2021 Total Appropriation</b>								
1.00	FY 2021 Total Appropriation							SCAA
	S1405, H0639							
	10000	General	7.90	858,500	205,000	0	0	1,063,500
OT	34400	Federal	0.00	0	0	0	53,970,500	53,970,500
			<b>7.90</b>	<b>858,500</b>	<b>205,000</b>	<b>0</b>	<b>53,970,500</b>	<b>55,034,000</b>
1.21	Account Transfers							SCAA
	PC to OE transfers							
	10000	General	0.00	(250,000)	250,000	0	0	0
			<b>0.00</b>	<b>(250,000)</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
1.61	Reverted Appropriation Balances							SCAA
	10000	General	0.00	(20,800)	(6,200)	0	0	(27,000)
	34400	Federal	0.00	0	0	0	0	0
			<b>0.00</b>	<b>(20,800)</b>	<b>(6,200)</b>	<b>0</b>	<b>0</b>	<b>(27,000)</b>
1.71	Legislative Reappropriation							SCAA
	ARPA funding distribution to non-entitlement units (NEU's) (S1208)							
	34400	Federal	0.00	0	0	0	(14,236,100)	(14,236,100)
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,236,100)</b>	<b>(14,236,100)</b>
	H0338							
	34400	Federal	0.00	0	0	0	0	0
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FY 2021 Actual Expenditures</b>								
2.00	FY 2021 Actual Expenditures							SCAA
	10000	General	7.90	587,700	448,800	0	0	1,036,500
	34400	Federal	0.00	0	0	0	(14,236,100)	(14,236,100)
OT	34400	Federal	0.00	0	0	0	53,970,500	53,970,500
			<b>7.90</b>	<b>587,700</b>	<b>448,800</b>	<b>0</b>	<b>39,734,400</b>	<b>40,770,900</b>
<b>FY 2022 Original Appropriation</b>								
3.00	FY 2022 Original Appropriation							SCAA
	H0338, H0367, S1208, S1219							
	10000	General	10.30	1,165,700	1,520,300	0	0	2,686,000
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000
OT	10000	General	0.00	0	250,000	0	0	250,000
			<b>10.30</b>	<b>1,165,700</b>	<b>4,070,300</b>	<b>0</b>	<b>0</b>	<b>5,236,000</b>

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
<b>Appropriation Adjustment</b>								
4.11	Legislative Reappropriation							SCAA
	ARPA funding distribution to NEU's per S1208.							
OT	34400	Federal	0.00	0	0	0	14,236,100	14,236,100
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,236,100</b>	<b>14,236,100</b>
	H0338.							
	34400	Federal	0.00	0	0	0	0	0
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FY 2022 Total Appropriation</b>								
5.00	FY 2022 Total Appropriation							SCAA
	10000	General	10.30	1,165,700	1,520,300	0	0	2,686,000
	34400	Federal	0.00	0	0	0	0	0
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000
OT	10000	General	0.00	0	250,000	0	0	250,000
OT	34400	Federal	0.00	0	0	0	14,236,100	14,236,100
			<b>10.30</b>	<b>1,165,700</b>	<b>4,070,300</b>	<b>0</b>	<b>14,236,100</b>	<b>19,472,100</b>
<b>FY 2022 Estimated Expenditures</b>								
7.00	FY 2022 Estimated Expenditures							SCAA
	10000	General	10.30	1,165,700	1,520,300	0	0	2,686,000
	34400	Federal	0.00	0	0	0	0	0
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000
OT	10000	General	0.00	0	250,000	0	0	250,000
OT	34400	Federal	0.00	0	0	0	14,236,100	14,236,100
			<b>10.30</b>	<b>1,165,700</b>	<b>4,070,300</b>	<b>0</b>	<b>14,236,100</b>	<b>19,472,100</b>
<b>Base Adjustments</b>								
8.51	Base Reductions							SCAA
	Base reduction for ARPA NEU distribution funding.							
OT	34400	Federal	0.00	0	0	0	(14,236,100)	(14,236,100)
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,236,100)</b>	<b>(14,236,100)</b>
	Base reduction for one-time Public Meeting Notice website appropriation.							
OT	10000	General	0.00	0	(250,000)	0	0	(250,000)
			<b>0.00</b>	<b>0</b>	<b>(250,000)</b>	<b>0</b>	<b>0</b>	<b>(250,000)</b>

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2023 Base								
9.00	FY 2023 Base							SCAA
	10000	General	10.30	1,165,700	1,520,300	0	0	2,686,000
	34400	Federal	0.00	0	0	0	0	0
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000
OT	10000	General	0.00	0	0	0	0	0
OT	34400	Federal	0.00	0	0	0	0	0
			10.30	1,165,700	3,820,300	0	0	4,986,000
Program Maintenance								
10.12	Change in Variable Benefit Costs							SCAA
	Change in Variable Benefit Costs							
	10000	General	0.00	(3,520)	0	0	0	(3,520)
			0.00	(3,520)	0	0	0	(3,520)
10.48	OITS Fees							SCAA
	Adjustments to costs of information technology support from the Office of Information Technology.							
	10000	General	0.00	0	400	0	0	400
			0.00	0	400	0	0	400
10.61	Salary Multiplier - Regular Employees							SCAA
	Salary Adjustments - Regular Employees							
	10000	General	0.00	8,052	0	0	0	8,052
			0.00	8,052	0	0	0	8,052
FY 2023 Total Maintenance								
11.00	FY 2023 Total Maintenance							SCAA
	10000	General	10.30	1,170,232	1,520,700	0	0	2,690,932
	34400	Federal	0.00	0	0	0	0	0
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000
OT	10000	General	0.00	0	0	0	0	0
OT	34400	Federal	0.00	0	0	0	0	0
			10.30	1,170,232	3,820,700	0	0	4,990,932

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
<b>Line Items</b>									
12.03	Financial Specialist FTP								SCAA
	Request for 1.0 FTP and funding for a financial specialist.								
	10000	General	1.00	81,824	2,000	0	0	83,824	
			<b>1.00</b>	<b>81,824</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>83,824</b>	
12.04	ARPA NEU Distribution Tranche 2								SCAA
	Second and final tranche to distribute ARPA funding to NEU's.								
OT	34400	Federal	0.00	0	0	0	53,970,500	53,970,500	
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,970,500</b>	<b>53,970,500</b>	
<b>FY 2023 Total</b>									
13.00	FY 2023 Total								SCAA
	10000	General	11.30	1,252,056	1,522,700	0	0	2,774,756	
	34400	Federal	0.00	0	0	0	0	0	
	34500	Federal	0.00	0	2,300,000	0	0	2,300,000	
OT	10000	General	0.00	0	0	0	0	0	
OT	34400	Federal	0.00	0	0	0	53,970,500	53,970,500	
			<b>11.30</b>	<b>1,252,056</b>	<b>3,822,700</b>	<b>0</b>	<b>53,970,500</b>	<b>59,045,256</b>	

**PCF Summary Report**Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Administration

SCAA

Fund: General Fund

10000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2022 ORIGINAL APPROPRIATION	10.30	866,325	121,233	178,142	1,165,700
5.00 FY 2022 TOTAL APPROPRIATION	10.30	866,325	121,233	178,142	1,165,700
7.00 FY 2022 ESTIMATED EXPENDITURES	10.30	866,325	121,233	178,142	1,165,700
9.00 FY 2023 BASE	10.30	866,325	121,233	178,142	1,165,700
10.12 Change in Variable Benefit Costs	0.00	0	0	(3,520)	(3,520)
10.61 Salary Multiplier - Regular Employees	0.00	6,676	0	1,376	8,052
11.00 FY 2023 PROGRAM MAINTENANCE	10.30	873,001	121,233	175,998	1,170,232
12.03 Financial Specialist FTP	1.00	58,240	11,650	11,934	81,824
13.00 FY 2023 TOTAL REQUEST	11.30	931,241	132,883	187,932	1,252,056

## PCF Detail Report

Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Administration

SCAA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
<b>Totals from Personnel Cost Forecast (PCF)</b>							
		Elected Officials & Full Time Commissioners	1.00	117,557	11,650	24,124	153,331
		Permanent Positions	6.08	501,204	72,809	105,308	679,321
		Total from PCF	7.08	618,761	84,459	129,432	832,652
<b>FY 2022 ORIGINAL APPROPRIATION</b>			<b>10.30</b>	<b>866,325</b>	<b>121,233</b>	<b>178,142</b>	<b>1,165,700</b>
<b>Unadjusted Over or (Under) Funded:</b>			<b>3.22</b>	<b>247,564</b>	<b>36,774</b>	<b>48,710</b>	<b>333,048</b>
<b>Adjustments to Wage and Salary</b>							
140011 1	05520 R90	BUSINESS ANALYST	1.00	52,000	11,650	10,926	74,576
140011 2	01714 R90	IT SOFTWARE ENGINEER I	1.00	62,400	11,650	13,111	87,161
140026 6	41011 RO	PROGRAM COORDINATOR	1.00	52,000	11,650	10,354	74,004
NEWP- 747420	90000 NE	GROUP POSITION , Std Benefits/No Ret/No Health	.00	54,500	0	4,551	59,051
<b>Other Adjustments</b>							
	500	Employees	.22	26,500	0	0	26,500
	512	Employee Benefits	.00	0	0	5,600	5,600
	513	Health Benefits	.00	0	2,300	0	2,300
<b>Estimated Salary Needs</b>							
		Board, Group, & Missing Positions	2.00	168,900	23,300	28,588	220,788
		Permanent Positions	8.30	697,261	98,409	145,386	941,056
<b>Estimated Salary and Benefits</b>			<b>10.30</b>	<b>866,161</b>	<b>121,709</b>	<b>173,974</b>	<b>1,161,844</b>
<b>Adjusted Over or (Under) Funding</b>							
<b>Original Appropriation</b>			<b>.00</b>	<b>164</b>	<b>(476)</b>	<b>4,168</b>	<b>3,856</b>
<b>Estimated Expenditures</b>			<b>.00</b>	<b>164</b>	<b>(476)</b>	<b>4,168</b>	<b>3,856</b>
<b>Base</b>			<b>.00</b>	<b>164</b>	<b>(476)</b>	<b>4,168</b>	<b>3,856</b>

Agency: State Controller

140

Appropriation Administration  
Unit:

SCAA

Decision Unit Number	12.03	Descriptive Title	Financial Specialist FTP	General	Dedicated	Federal	Total
Personnel Cost							
500	Employees			58,240	0	0	58,240
512	Employee Benefits			11,934	0	0	11,934
513	Health Benefits			11,650	0	0	11,650
Personnel Cost Total				81,824	0	0	81,824
Operating Expense							
558	Employee Development			300	0	0	300
590	Computer Services			1,500	0	0	1,500
613	Administrative Supplies			200	0	0	200
Operating Expense Total				2,000	0	0	2,000
Full Time Positions							
	FTP - Permanent			1.00	0.00	0.00	1.00
Full Time Positions Total				1	0	0	1
				83,825	0	0	83,825

**Explain the request and provide justification for the need.**

The State Controller's Office (SCO) requests one financial specialist full-time position (FTP) and associated funding. Currently, the SCO has a financial officer and no dedicated supporting financial staff causing all finance-related duties to rest on a single individual. While the SCO continually strives to implement greater efficiencies, process improvements alone cannot fully compensate for increasing workloads or the ability to most effectively mitigate risks.

The impending go-live of Luma will add a significantly greater workload and complexity to financial operations of the SCO. In addition to replacing the finance and payroll systems, the SCO will oversee financial responsibility and operations for three additional statewide ERP modules (human capital management, procurement, and budget) and the added complexity of cost forecasting and expenditure recoupment.

Additionally, the SCO has been assigned responsibility to implement and maintain a public meeting notice website, a local government transparency reporting process, and the Idaho Criminal Justice Information System. Each of these adds complexity, larger workloads, and more risk opportunities.

Adding an additional full time financial specialist position will improve the SCO's ability to mitigate significant internal control deficiencies. These deficiencies include:

- One finance personnel responsible for receipt, entry, review, obtaining leadership approval, and reporting of all financial transactions.
- Potential single source of failure. During times when the financial officer is absent from the office due to work-related travel, illness, or time off, the SCO does not have a secondary individual with expertise or understanding of processes required to carry on office finance-related duties. While short periods of time away are generally not problematic, any extended time necessitates the financial officer working during scheduled time off or could present opportunities to sidestep established controls in order to facilitate mission-critical operations.
- Greater opportunities for error. A single person continually moving between tasks with little to no time for strategic planning or proper review could, over time, lead to higher error rates and errors with greater magnitudinous effects.

**If a supplemental, what emergency is being addressed?**

N/A

**Specify the authority in statute or rule that supports this request.**

Section 67-1001, Idaho Code  
 Section 67-1021, Idaho Code  
 Section 67-1021A, Idaho Code

**Indicate existing base of PC, OE, and/or CO by source for this request.**

Fulfillment of this request will provide two FTP's dedicated to providing financial services for the SCO.

**What resources are necessary to implement this request?****List positions, pay grades, full/part-time status, benefits, terms of service.**

Financial Specialist  
 Full time

Class code: 04246  
Pay grade: K  
Ongoing requirement

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

Staff will not be redirected. This is a new position and will reside within the Division of Administration.

**Detail any current one-time or ongoing OE or CO and any other future costs.**

Full-time service to begin 7/1/2022

**Ongoing costs:**

Annual Wage: \$58,240

Health & Variable: \$23,584

Total PC: \$81,824

OE: \$2,000 for computer/network access (\$1,500) and other miscellaneous expenses (office supplies, etc)

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

N/A

**Provide detail about the revenue assumptions supporting this request.**

N/A

**Who is being served by this request and what is the impact if not funded?**

In addition to the internal needs of the SCO, finance personnel provide a critical service to all state agencies that utilize services provided by the SCO by ensuring proper billing and reporting for services rendered. If this request is not granted, the likelihood that the previously mentioned risks will have a detrimental impact on statewide operations increases as the SCO accepts larger workloads.

The SCO is intently focused on quality of service and integrity in action; fulfillment of this request will help ensure the SCO is able to continue providing quality service with accuracy and greater confidence.



Agency: State Controller

140

Appropriation Administration  
Unit:

SCAA

Decision Unit Number	12.04	Descriptive Title	ARPA NEU Distribution Tranche 2	General	Dedicated	Federal	Total
Trustee/Benefit							
	857	Federal Payments To Subgrantees		0	0	53,970,500	53,970,500
		Trustee/Benefit Total		0	0	53,970,500	53,970,500
				0	0	53,970,500	53,970,500

**Explain the request and provide justification for the need.**

Second tranche of payments to nonentitlement units of local government to respond to the COVID-19 public health emergency or its negative economic impact.

**If a supplemental, what emergency is being addressed?**

Federal requirement to distribute funding within 30 days of receipt. Anticipated to receive funding in May/June 2022. Request reappropriation authority in the event that funds are not able to be fully dispersed prior to the end of FY 2022.

**Specify the authority in statute or rule that supports this request.**

CFDA 21.027

**Indicate existing base of PC, OE, and/or CO by source for this request.**

N/A

**What resources are necessary to implement this request?**

N/A

**List positions, pay grades, full/part-time status, benefits, terms of service.**

N/A

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

N/A

**Detail any current one-time or ongoing OE or CO and any other future costs.**

N/A

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

N/A

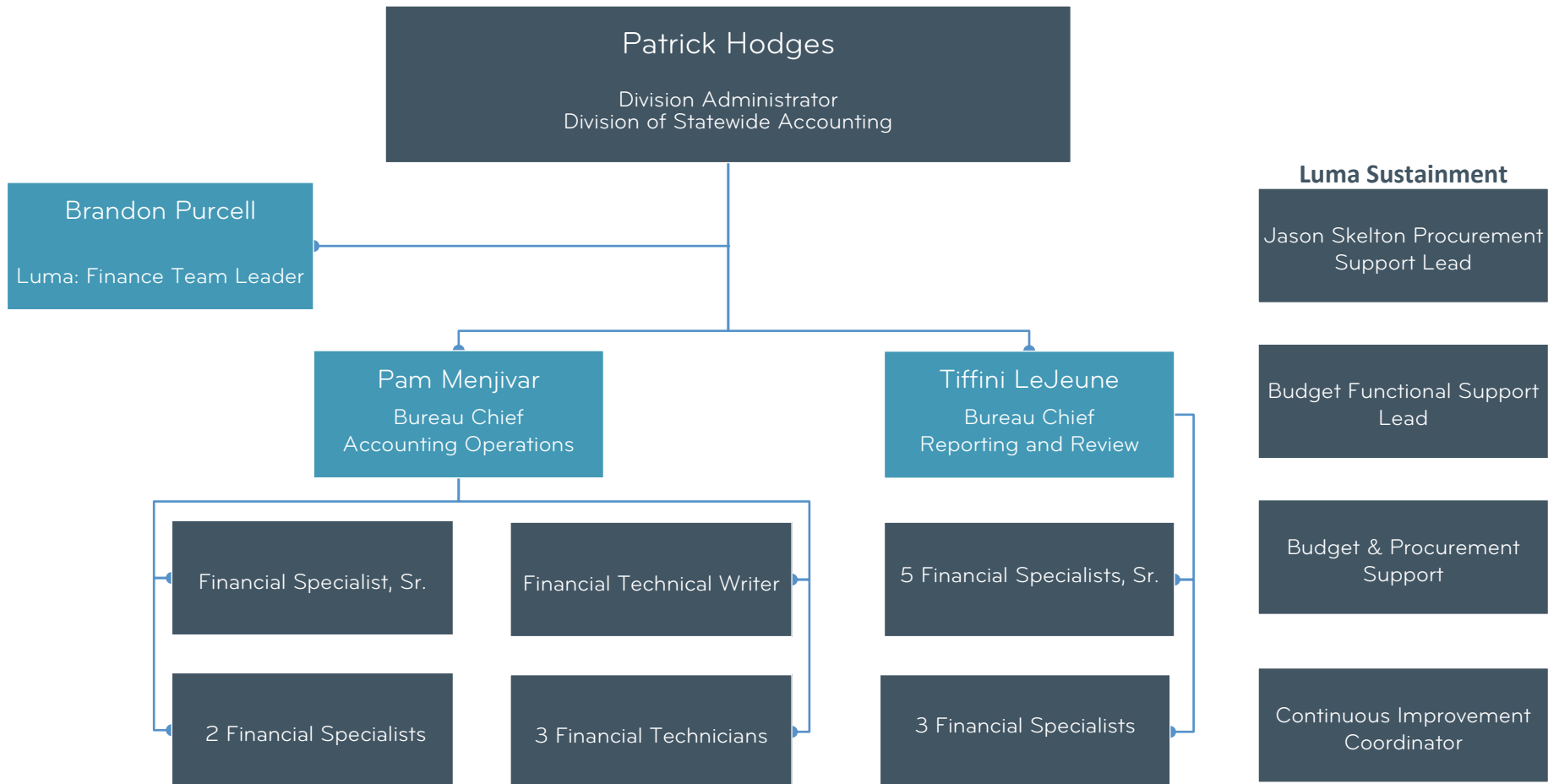
**Provide detail about the revenue assumptions supporting this request.**

N/A

**Who is being served by this request and what is the impact if not funded?**

Local nonentitlement units (cities of Idaho)

# Division of Statewide Accounting



Actual FTP 23.75  
Vacant 3.0  
As of 8/20/2021

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
<b>Agency:</b> State Controller								140
<b>Division:</b> State Controller								SC1
<b>Appropriation Unit:</b> Statewide Accounting								SCBA
<b>FY 2021 Total Appropriation</b>								
1.00	FY 2021 Total Appropriation							SCBA
	S1405, H0639							
	10000 General	19.60	1,823,200	3,136,100	0	0	4,959,300	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>19.60</b>	<b>1,823,200</b>	<b>3,141,100</b>	<b>0</b>	<b>0</b>	<b>4,964,300</b>	
1.21	Account Transfers							SCBA
	PC to OE transfers							
	10000 General	0.00	(70,000)	70,000	0	0	0	
		<b>0.00</b>	<b>(70,000)</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1.61	Reverted Appropriation Balances							SCBA
	10000 General	0.00	(56,700)	(29,900)	0	0	(86,600)	
	34900 Dedicated	0.00	0	(5,000)	0	0	(5,000)	
		<b>0.00</b>	<b>(56,700)</b>	<b>(34,900)</b>	<b>0</b>	<b>0</b>	<b>(91,600)</b>	
<b>FY 2021 Actual Expenditures</b>								
2.00	FY 2021 Actual Expenditures							SCBA
	10000 General	19.60	1,696,500	3,176,200	0	0	4,872,700	
	34900 Dedicated	0.00	0	0	0	0	0	
		<b>19.60</b>	<b>1,696,500</b>	<b>3,176,200</b>	<b>0</b>	<b>0</b>	<b>4,872,700</b>	
<b>FY 2022 Original Appropriation</b>								
3.00	FY 2022 Original Appropriation							SCBA
	H0338, H0367, S1208, S1219							
	10000 General	23.70	1,879,400	3,492,800	0	0	5,372,200	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>23.70</b>	<b>1,879,400</b>	<b>3,497,800</b>	<b>0</b>	<b>0</b>	<b>5,377,200</b>	
<b>FY 2022 Total Appropriation</b>								
5.00	FY 2022 Total Appropriation							SCBA
	10000 General	23.70	1,879,400	3,492,800	0	0	5,372,200	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>23.70</b>	<b>1,879,400</b>	<b>3,497,800</b>	<b>0</b>	<b>0</b>	<b>5,377,200</b>	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
<b>FY 2022 Estimated Expenditures</b>								
7.00	FY 2022 Estimated Expenditures							SCBA
	10000	General	23.70	1,879,400	3,492,800	0	0	5,372,200
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>23.70</b>	<b>1,879,400</b>	<b>3,497,800</b>	<b>0</b>	<b>0</b>	<b>5,377,200</b>
<b>FY 2023 Base</b>								
9.00	FY 2023 Base							SCBA
	10000	General	23.70	1,879,400	3,492,800	0	0	5,372,200
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>23.70</b>	<b>1,879,400</b>	<b>3,497,800</b>	<b>0</b>	<b>0</b>	<b>5,377,200</b>
<b>Program Maintenance</b>								
10.12	Change in Variable Benefit Costs							SCBA
	Change in Variable Benefit Costs							
	10000	General	0.00	(6,915)	0	0	0	(6,915)
			<b>0.00</b>	<b>(6,915)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,915)</b>
10.48	OITS Fees							SCBA
	Adjustments to costs of information technology support from the Office of Information Technology.							
	10000	General	0.00	0	500	0	0	500
			<b>0.00</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>
10.61	Salary Multiplier - Regular Employees							SCBA
	Salary Adjustments - Regular Employees							
	10000	General	0.00	15,986	0	0	0	15,986
			<b>0.00</b>	<b>15,986</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,986</b>
<b>FY 2023 Total Maintenance</b>								
11.00	FY 2023 Total Maintenance							SCBA
	10000	General	23.70	1,888,471	3,493,300	0	0	5,381,771
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>23.70</b>	<b>1,888,471</b>	<b>3,498,300</b>	<b>0</b>	<b>0</b>	<b>5,386,771</b>
<b>Line Items</b>								
12.02	Agency Reorganization							SCBA
	Reorganization of the SCO to meet Luma sustainment requirements							
	12600	Dedicated	9.00	0	0	0	0	0
			<b>9.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2023 Total								
13.00	FY 2023 Total							SCBA
10000	General		23.70	1,888,471	3,493,300	0	0	5,381,771
12600	Dedicated		9.00	0	0	0	0	0
34900	Dedicated		0.00	0	5,000	0	0	5,000
			32.70	1,888,471	3,498,300	0	0	5,386,771

**PCF Summary Report**Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Statewide Accounting

SCBA

Fund: General Fund

10000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2022 ORIGINAL APPROPRIATION	23.70	1,362,884	234,399	282,117	1,879,400
5.00	FY 2022 TOTAL APPROPRIATION	23.70	1,362,884	234,399	282,117	1,879,400
7.00	FY 2022 ESTIMATED EXPENDITURES	23.70	1,362,884	234,399	282,117	1,879,400
9.00	FY 2023 BASE	23.70	1,362,884	234,399	282,117	1,879,400
10.12	Change in Variable Benefit Costs	0.00	0	0	(6,915)	(6,915)
10.61	Salary Multiplier - Regular Employees	0.00	13,245	0	2,741	15,986
11.00	FY 2023 PROGRAM MAINTENANCE	23.70	1,376,129	234,399	277,943	1,888,471
13.00	FY 2023 TOTAL REQUEST	23.70	1,376,129	234,399	277,943	1,888,471

## PCF Detail Report

Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Statewide Accounting

SCBA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
<b>Totals from Personnel Cost Forecast (PCF)</b>							
		Permanent Positions	19.75	1,324,493	230,083	278,289	1,832,865
		Total from PCF	<b>19.75</b>	<b>1,324,493</b>	<b>230,083</b>	<b>278,289</b>	<b>1,832,865</b>
		<b>FY 2022 ORIGINAL APPROPRIATION</b>	<b>23.70</b>	<b>1,362,884</b>	<b>234,399</b>	<b>282,117</b>	<b>1,879,400</b>
		<b>Unadjusted Over or (Under) Funded:</b>	<b>3.95</b>	<b>38,391</b>	<b>4,316</b>	<b>3,828</b>	<b>46,535</b>
<b>Adjustments to Wage and Salary</b>							
NEWP-173673	90000	GROUP POSITION , Std Benefits/No NE Ret/No Health	.00	38,500	0	3,215	41,715
<b>Other Adjustments</b>							
	500	Employees	3.95	0	0	0	0
<b>Estimated Salary Needs</b>							
		Board, Group, & Missing Positions	.00	38,500	0	3,215	41,715
		Permanent Positions	23.70	1,324,493	230,083	278,289	1,832,865
		<b>Estimated Salary and Benefits</b>	<b>23.70</b>	<b>1,362,993</b>	<b>230,083</b>	<b>281,504</b>	<b>1,874,580</b>
<b>Adjusted Over or (Under) Funding</b>							
		<b>Original Appropriation</b>	<b>.00</b>	<b>(109)</b>	<b>4,316</b>	<b>613</b>	<b>4,820</b>
		<b>Estimated Expenditures</b>	<b>.00</b>	<b>(109)</b>	<b>4,316</b>	<b>613</b>	<b>4,820</b>
		<b>Base</b>	<b>.00</b>	<b>(109)</b>	<b>4,316</b>	<b>613</b>	<b>4,820</b>

**PCF Summary Report**Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Statewide Accounting

SCBA

Fund: Business Information Infrastructure Cont

12600

DU		FTP	Salary	Health	Variable Benefits	Total
12.02	Agency Reorganization	9.00	0	0	0	0
13.00	FY 2023 TOTAL REQUEST	9.00	0	0	0	0



Agency: State Controller

140

Appropriation Unit: Statewide Accounting

SCBA

Decision Unit Number	12.02	Descriptive Title	Agency Reorganization	General	Dedicated	Federal	Total
Personnel Cost							
	500	Employees		0	9	0	9
		Personnel Cost Total		0	9	0	9
				0	9	0	9

**Explain the request and provide justification for the need.**

SCO Request:

SCO is seeking an additional nine personnel to be added to the current FTP resources in the Division of Statewide Accounting (DSA), the Division of Statewide Payroll (DSP), and the Computer Services Center (CSC) to fully staff the future Luma Sustainment Model. Additionally, SCO is seeking funding for the 4 un-funded positions from the 2021 legislative session, and budget law exemption from the program transfer cap for FY2023 in order to have flexibility to move appropriation to the new organization structure. As part of this request SCO is evaluating two options for funding the new organization for consideration by the Legislature and Governor; these two options are outlined in the attached document. SCO consulted with its industry expert organizations on the building of the new model, then scaled back the request to a smaller Idaho model in the early stages.

**If a supplemental, what emergency is being addressed?**

N/A

**Specify the authority in statute or rule that supports this request.**

See attached.

**Indicate existing base of PC, OE, and/or CO by source for this request.**

See attached.

**What resources are necessary to implement this request?**

See attached.

**List positions, pay grades, full/part-time status, benefits, terms of service.**

See attached.

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

See attached.

**Detail any current one-time or ongoing OE or CO and any other future costs.**

N/A

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

See attached.

**Provide detail about the revenue assumptions supporting this request.**

See attached.

**Who is being served by this request and what is the impact if not funded?**

See attached.

## **Explain the request and provide justification for the need.**

### **SCO Request:**

SCO is seeking an additional nine personnel to be added to the current FTP resources in the Division of Statewide Accounting (DSA), the Division of Statewide Payroll (DSP), and the Computer Services Center (CSC) to fully staff the future Luma Sustainment Model. Additionally, SCO is seeking funding for the 4 un-funded positions from the 2021 legislative session, and budget law exemption from the program transfer cap for FY2023 in order to have flexibility to move appropriation to the new organization structure. As part of this request SCO is evaluating two options for funding the new organization for consideration by the Legislature and Governor. SCO consulted with its industry expert organizations on the building of the new model, then scaled back the request to a smaller Idaho model in the early stages.

### **Background:**

The State is currently in the 3<sup>rd</sup> year of a 5-year effort to modernize the state's business information infrastructure, called Luma. The Legislature and State leadership has invested in the modernization and consolidation of the State's aging legacy systems across Budget, Finance, Procurement, Human Capital Management, and Payroll into an enterprise suite of applications designed for greater efficiency and connection. The evaluation, procurement, and planning phase is complete, and the state is currently engaged in the implementation phases concurrently. Luma Phase 1 consists of the budget, procurement, and finance modules. Luma Phase 2 consists of the Human Capital Management, Workforce Management (Time Tracking), and Payroll modules.

On May 17, 2021, the State went live with the implementation of the budget submission module for all 85 agencies. The FY 2023 budget that is presented to the legislature and Governor this cycle was submitted using the new Luma budget module, which consolidated multiple excel and other disparate forms into a single standard system. The remaining modules of Phase 1 implementation including budget management, finance, and procurement are planned to go-live on the Fiscal Year begin date in July of 2022 for the FY 2023 budget cycle. Phase 2 modules are planned to go-live six months later in January of 2023.

Luma is overseen by a Governance Board (Board), which is made up of leaders with expertise in the five functional areas (Budget, Finance, Procurement, Human Capital Management, Payroll) as well as IT technical leaders (ITS and SCO) and representatives from the Idaho Transportation Department, Department of Health and Welfare, State Board of Education, as well as a few other support agencies. The board provides high-level management, oversight of decisions, and support of the Luma modernization project and continues to evaluate the skillsets and structure needed to support the modern business information infrastructure. Additionally, through this investment, the State has procured guidance from industry experts in modernizing many other states to help design the infrastructure that will support the State into the coming decades.

### **Luma Sustainment Model:**

The current support infrastructure for legacy systems is disparate across the state with individual agencies supporting various duplicative solutions and processes to meet similar needs as other agencies. Central service agencies (DHR, DFM, DSA, DSP, & DOP) have operated legacy systems, processes, and support with varying degrees of functionality independently. Additionally, the functionality and capabilities of these varying systems, generally, offered less functionality than the future Luma ecosystem. As part of this modernization, a new support infrastructure is needed to properly manage the future integrated processes and infrastructure of Luma for the State in order to meet the Luma objectives of Transparency, Consolidation, and Standardization, and ensure the efforts and investment made does not erode back to legacy siloed processes.

As we move from the disparate siloed model of the State's business infrastructure to the modern Luma design, more work will be expected at the central Luma organization instead of at each agency. The Luma Governance board through recommendations by the experts in the industry has decided that the Luma Organization should reside within the State Controller's Office (SCO). However, even though the organization resides within a single agency, the organization itself is greater than just SCO.

The Luma sustainment organization will operate in a coordinated and synchronized model where the Division of Statewide Accounting (DSA), the Division of Statewide Payroll (DSP), the Department of Purchasing (DOP), Division of Human Resources (DHR), Division of Financial Management (DFM), Legislative Services Office – Budget Division (LSO), Office of Information Technology Services (ITS), and the State's Computer Services Center (CSC) work intimately together to provide the back office support needed to ensure the State enterprise can operate and do the business of the people in the most efficient manner.

The new Luma sustainment model ensures policy and ownership of statutory and constitutional duties are still retained at each respective agency, yet the operations of the systems supporting their business and the business of the state agencies, including communication across the various agencies will operate under the more coordinated and modern standardized sustainment model.

The current SCO organizational structure was built to support the Legacy systems we operate today. In order to effectively manage the future Luma model, SCO is planning to re-organize the office into a modern support structure that will more efficiently support the modern platforms and the more coordinated central services agencies' needs under the new Luma ecosystem.

The reorganization will include the following:

1. Creation of a new division, the Statewide Luma Operations Division
2. SCO will move DSA and DSP operations and support teams under the Luma Division, including personnel
3. The support structures, including operating procedures for Luma will be created under the new division
4. Luma Governance Structure will be updated to effectively lead the new organization
5. SCO will adjust resources away from mainframe support technologies towards supporting the Luma technology infrastructure
6. Create a new funding and/or Cost recovery model to effectively manage the use of the system and ensure all funds pay their fair share of the use of the statewide systems.

Part of the Luma goals are to eliminate redundant systems and create more efficient standardized processes while adding functionality needed by agencies to operate in the modern business environment. This standardization being created by Luma also creates efficiencies and increases accuracy as well as data security due to the controls being set up centrally by standards that work for many agencies instead of individual actions at each agency. Additionally, some of the added functionality, not currently done within the legacy statewide systems, will be centralized for greater information sharing and reporting to leaders.

In order to meet these goals, many of the functions, processes, and actions that were done at various agencies by personnel at those agencies are being standardized under the central Luma organization. Due to the additional central workload, this change also requires more personnel to be added centrally at SCO to properly manage. The benefit of economies of scale should be recognized over time as expertise in the new system is gained and support personnel can manage many agencies centrally vs each agency currently managing duplicative processes and systems under the current disparate model. Over time, these standards and the new central sustainment model should add capacity at other agencies over a few years of transition time, and various employees that managed the systems in their agency can accomplish other tasks with the reduced workload.

#### **Luma Sustainment Model Funding Options**

**Option A – General Fund:** Maintain full General Fund appropriation of central services under the new Luma Sustainment organization with the Statewide Cost Allocation Recovery of general fund.

**Details:** This option is essentially the current model DSA and DSP operate under to support legacy systems. This model would be extended to cover the required additional FTP and funds for supporting the five models under the new organization. The SWCAP would continue to recover the General Funds for the central organization in a 2-year lag cycle.

**Actions:**

1. SCO request 2-year extension to use of the funds currently appropriated in the BIIF to continue project activities and decommissioning work, no additional distributions into the BIIF are needed. A bill would need to be brought to the legislature and passed by the legislature amending the current sunset clause in Idaho Code 67-1021C.  
Current Language: "Any unexpended moneys remaining after June 30, 2023, shall revert to the general fund."  
Suggested Language: "Any unexpended moneys remaining after June 30, ~~2023~~ 2025, shall revert to the general fund."
2. SCO would request addition General Fund on-going appropriation of 9 FTP and \$879,000 in PC and \$180,000 in OE in FY2023 Budget for sustainment activities.
3. SCO would request ongoing General Funds of \$390,300 in PE and \$40,000 in OE for the 4 FTP authorized in FY2022 budget for sustainment activities.
4. SCO would request a single year Budget Law exemption for program transfers above the 10% cap to allow flexibility in moving DSA and DSP operations to the New Luma Organization structure.
5. SCO would begin re-organization of SCO to the newly created Statewide Luma Organization. This includes the movement of personnel from DSA, DSP, and CSC into the new structure. Additionally, Operating Expenditure Appropriation would be moved into the new organization.
6. Once transition is complete, FY2024 budget request will represent the newly created organizational structure for SCO to the Legislature.

**Option B – Dedicated Fund Model:** Transition to a dedicated fee for service Statewide Luma Organization.

*Details:* This option would move the central services organization to a shared-services dedicated funded fee for service model. As part of the change, the current General Funded functional operations of DSA and DSP would be transitioned to a new dedicated fund over a period of 3-5 years. The Business Information Infrastructure Fund would be utilized to bill agencies for use of the systems centrally. A new billing model would be created and the adjustments in fees paid to the SWCAP would be adjusted over the transition period as well. The end result would be a reduction in the General Fund and an increase in appropriation as a dedicated fund.

**Actions:**

1. SCO would seek changes to Idaho Code - 67-1021C, specifically the removal of the sunset clause, allowing the continued use of the BIIF as the dedicated fund for direct billing. SCO would work with Legislative leadership to amend current code.  
Current Language: "All moneys in the fund shall be used for the procurement and implementation of the system as set forth in this section. Any unexpended moneys remaining after June 30, 2023, shall revert to the general fund."  
Suggested Language: "All moneys in the fund shall be used for the procurement, implementation, and support of the system as set forth in this section. ~~Any unexpended moneys remaining after June 30, 2023, shall revert to the general fund.~~"
2. SCO would seek extension of the SWCAP distribution into the BIIF fund for FY2023. This would allow the required one-time funds for transition to the dedicated funded fee for service model, so agencies are not double billed under the current SWCAP model. These distributions would end after this one-time transfer. SCO would work with Legislative leadership to amend current language in Idaho Code 67-1021A.  
Current Language: The cost of modernizing the state's business information infrastructure shall be equitably distributed among and between all state and public entities that use the services and functions outlined in subsection (1) of this section. On or before June 30 of each year from the effective date of this act until and including June 30, 2022, all moneys deposited to the indirect cost recovery fund resulting from the assessment of the amounts allocated in the annual statewide indirect cost allocation plan pursuant to section [67-3531](#), Idaho Code, shall be transferred to the business information infrastructure fund established in section [67-1021C](#),

Idaho Code. Transfers under this section shall occur as requested by the state controller and no later than June 30 of each year.

**Suggested Language:** The cost of modernizing the state's business information infrastructure shall be equitably distributed among and between all state and public entities that use the services and functions outlined in subsection (1) of this section. On or before June 30 of each year from the effective date of this act until and including ~~June 30, 2022~~ **June 30, 2023**, all moneys deposited to the indirect cost recovery fund resulting from the assessment of the amounts allocated in the annual statewide indirect cost allocation plan pursuant to section [67-3531](#), Idaho Code, shall be transferred to the business information infrastructure fund established in section [67-1021C](#), Idaho Code. Transfers under this section shall occur as requested by the state controller and no later than June 30 of each year.

3. SCO will create a new billing model in conjunction with Luma Governance Board to begin in FY2026 for agencies. SCO will have actual expenditures to base new billing model on as agencies will be fully utilizing the system prior to finalization of model. SCO would coordinate with the Legislature and Governor on the impacts of new billing model and the reductions for SWCAP billings on agencies.
4. SCO would utilize one-time money in the BIIF to transition to new dedicated funded fee for service model over the course of a few years.
5. SCO would seek a tapered General Fund appropriation to DSA and DSP over the course of FY2023, FY2024, and FY2025. In FY2026, SCO General Fund will have decreased to on-going need for only the Administration Division and the Annual Comprehensive Finance Report Bureau (ACFR), an approximate DECREASE in GF appropriation of \$8,500,000.
6. In FY2024 or FY2025, SCO would seek a dedicated fund appropriation for the newly created billing model in the new Luma Sustainment Organization, and sunset continuous appropriation of the BIIF.

**If a supplemental, what emergency is being addressed?**

This is NOT a supplemental request. N/A

**Specify the authority in statute or rule that supports this request.**

The authority to manage the accounting and payroll systems of the state of Idaho and organization structure for the office are espoused in Idaho Code – 67-1021. The Luma Leadership Council and Governance Structure is defined under Idaho Code – 67-1021A, 67-1021B, and 67-1021C.

**Indicate existing base of PC, OE, and/or CO by source for this request.**

1. DSA Resources
  - a. 11.40 FTP and \$1,084,123 in PC
  - b. 4 FTP – (Unfunded 2021 Session) – \$0 appropriated
  - c. \$3,032,800 in OE
2. DSP Resources
  - a. 17.70 FTP and \$1,590,700 in PC
  - b. \$3,364,700 in OE
3. Luma Resources
  - a. Remaining One-Time Project Implementation Funds in the Business Information Infrastructure Fund, yet to be determined.

**Total Current Resources redirected to new Luma Organization:**

1. 33.10 FTP
2. PC = \$2,674,823
3. OE = \$6,297,500
4. CO = \$0

**What resources are necessary to implement this request?**

This is a request to ensure SCO has enough personnel to capitalize on the State's investment to date, and properly manage the newly created Statewide Luma Organization. SCO is requesting as part of the creation of the sustainment model nine additional FTP and appropriate funding for those positions either through a General Fund appropriation or through the creation of a dedicated fund.

**List positions, pay grades, full/part-time status, benefits, terms of service. (please be aware that this will also be replicated in the personnel tab to an extent)**

1. 1 FTP – Luma Training Lead (Training & Development Manager 05120)  
Training lead will coordinate all statewide training on the new Luma system and deliver training activities for various modules in the statewide Luma system.
  - a. Wages - \$ 83,200
  - b. Benefits - \$ 29,100
  - c. Total - \$112,300
2. 1 FTP – Luma Training Associate (Training Specialist 05122)  
Training Associate will assist the lead in delivery of training activities by various modules in the statewide Luma system.
  - a. Wages - \$ 62,400
  - b. Benefits - \$ 24,800
  - c. Total - \$ 87,200
3. 1 FTP – Human Resource Functional Support Lead (HR Specialist, Senior 05134)  
Human Resource Functional Support Lead will coordinate activities and support the HR functionality in the new statewide system in coordination with DHR.
  - a. Wages - \$ 83,200
  - b. Benefits - \$ 29,100
  - c. Total - \$112,300
4. 1 FTP – Resource Product Manager (Infrastructure Engineer IV 01732)

Resource Product Manager will coordinate activities between service providers including infrastructure, security, cloud hosting, and vendor releases of updates expected monthly in the system.

a. Wages	-	\$ 99,900
b. Benefits	-	\$ 32,600
c. Total	-	\$132,500

5. 5 FTP – System Support/Configuration Architect (IT Operations and Support Analyst III 01711)  
System Support/Configuration Architects will support the continuous updates and changes in the system across the various modules including HR, Procurement, Budget, and additional Financial functionality available in the new system that was not supported in legacy support model. Additionally, these positions will act in a higher-level support of agencies where needed.

a. Wages	-	\$ 62,400	5 FTP Wages	-	\$312,600
b. Benefits	-	\$ 24,800	5 FTP Benefits	-	\$124,000
c. Total	-	\$ 87,200	5 FTP Total	-	\$436,000

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

Yes, some staff will be re-directed from the DSA, DSP, and CSC divisions in addition to the additional requested staff positions to properly meet resource requirements.

**Detail any current one-time or ongoing OE or CO and any other future costs.**

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

Payrate analysis was done regarding positions of similar scope in the state and expertise needed to meet position requirements. These positions will be experts in the realm of the future ecosystem and payrates must reflect the unique knowledge needed to perform duties.

**Provide detail about the revenue assumptions supporting this request.**

The Option A revenue assumptions for this position are General Fund front loading and the recovery of General Funds through the current Statewide Cost Allocation Plan. The increase in General Fund of Option A will in two fiscal years increase the recovery fees paid by agencies as part of their SWCAP bill.

The Option B revenue assumptions will be driven by the new cost model and paid for directly by agencies. The transition to a dedicated fund support division will adjust the SWCAP cost model, CSC Services cost model, and current General Fund appropriations to a new funding model. SCO, plans to continue to utilize the Business Information Infrastructure Fund (BIIF) to operate the new Luma Organization. Revenue for the dedicated fund (BIIF) will come from billing for services used by every agency under the Luma ecosystem. A recovery model is currently being developed that will outline the service costs for the Luma ecosystem. The recovery of costs to support and operate the central systems will come from a new bill for services that will be posted and presented to agencies annually.

The cost model, which drives the revenue for the dedicated fund Luma Organization is intended to be developed based on the following principals:

1. Costs will be based on agencies and funds paying their fair share of services
2. Cost will seek to ensure use of the full system for proper statewide reporting, not penalize agencies for doing activities like cost accounting
3. Cost will provide proper incentives to control variable costs within the systems
4. Cost to support and manage the system are known, consistent, and predictable for the State and agencies over time

The new Luma cost model would seek to replace the majority of SWCAP fees paid by agencies for DSA and DSP services as well as those fees assigned to pay for mainframe and computer support services paid to SCO currently and redirect those costs to the new cost model fee structure. This new model will take 3 to 4 years to implement to ensure a steady transition for agencies.

Currently the SWCAP is done on a 2-year recovery cycle of costs incurred, meaning the cost incurred this year (FY2022), will be recovered in 2024's budget cycle. The transition to a new funding model must be gradual in order to not double bill agencies in a single year as they are paying for expenses incurred 2 years prior. Therefore, the transition period to the new model must include the tapering of General fund dollars over the 3 to 4-year period, and the one-time extension of the Luma funding model through Fiscal Year 2023 distributions. These two actions will provide SCO the funding needed to transition to the new model appropriately without a significant burden to agency budgets.

If Option B is preferred, over the course of the next year, the Luma Governance Board will be meeting to fully approve the cost recovery model. Once complete, SCO will be able to present the new model prior to the next budget cycle where the changes will begin to and adjustments to the General Fund, SWCAP and CSC Services will be in front of JFAC.

**Who is being served by this request and what is the impact if not funded?**

The sustainment model for Luma is a critical aspect of the State's investment in modernization. The creation, staffing, and proper funding model for the sustainment organization is needed to fully realize the efficiencies, greater transparency, and reduction of duplication across the state. The citizens of the state will benefit from open and standardized information which is only achieved and maintained with this transition to the sustainment organization capable of supporting the investment the state has made since 2014.

Additionally, agency personnel and leaders will benefit from efficiencies gained from the elimination of duplicative systems; access to secure standardized data; improved reporting from a single source of truth; and a greater capacity in personnel to focus on value added duties in their respective agencies.

If sufficient resources are not centrally dedicated to the Luma sustainment model, the state risks not realizing the benefits of this very significant investment to modernize and streamline the back-office systems, which could very likely result in the reemergence of siloed data and proliferation of duplicative systems across the state. The single, centralized organization should eliminate a great amount of duplicative agency-level requirements for personnel and operational resources across the state as economies of scale can be obtained through the investment in resources centrally.

Agencies operating outside of a statewide consolidated infrastructure will begin to decommission duplicative systems and redundant processes, and utilize the standards and data controls set centrally. A statewide centralized platform with the proper support organization will provide greater visibility into state operations, enable the transformation of inefficient processes into best practices for state government, and provide enforceable compliance with statewide processes and reporting.

**IT questions (Use as needed):**

*How does this request conform with your agency's IT plan?*

This is in full alignment with SCO's long-term technology plan.

*Is your IT plan approved by the Office of Information Tech. Services?*

N/A, however, SCO is partnering with ITS to help ensure the state continues to reduce redundant systems and inefficient processes.

*Does the request align with the state's IT plan standards?*



The request is part of the movement towards standards that includes greater central controls to maintain standards over time.

*Attach any supporting documents from ITS or the Idaho Tech. Authority.*

**What is the project timeline?**

The project timeline is in coordination with the Luma timeline. The timeline is relatively unchanging for Option A, as it would only be additional General Fund and positions for the support organization. Option B – the Dedicated Fund Model would require a longer-term implementation of the new model as detailed below.

The Timeline of activities will be the following:

1. FY2022

- a. Go live for Phase 1 at the end of the fiscal year
- b. Begin creation of the sustainment organization utilizing Project Luma one-time funding
- c. Presentation of new funding model options to state leadership, sharing of the model, and final approval of model by State and Luma leadership
- d. Hire, train, and organize Phase 1 sustainment staff to be prepared to support agencies after go-live of phase 1
- e. Create new operating procedures, including Governance and Change Board processes

2. FY2023

Option A and Option B Activities

- a. Sustainment Organization must be fully operational for Phase 1
- b. Hire additional personnel required to maintain the new Sustainment Organization

Option B Only Activities– Dedicated Fund Model

- a. SCO will receive one additional Luma funding distribution into the BIIF, subject to legislative action
- b. The new funding model moves to the combination of requested one-time funds for requested new personnel and current General Fund for current personnel as part of 3 to 4-year transition to new Luma Cost model
- c. The Luma project will go live January of 2023 with Phase 2
- d. SCO will hire, train, and organize remaining sustainment organization staff in preparation for sustainment support of Phase 2 prior to January of 2023
- e. SCO in coordination with Luma governance creates the new services and fee model

3. FY2024

Option A and Option B Activities

- a. The Luma sustainment organization is fully operational.
- a. Decommissioning of legacy systems begins
- b. Enactment of key performance indicators for properly incentivizing efficiencies and standardization

Option B Only Activities – Dedicated Fund Model

- c. SCO will begin the first year of the planed tapered General Fund reduction, utilizing the one-time funds in the BIIF to offset the tapered GF reduction
- d. SCO socializes new services and fee model, based on utilization of the system to date, with agencies, leadership, and LSO and DFM in preparation of 2026 budget requests

4. FY2025

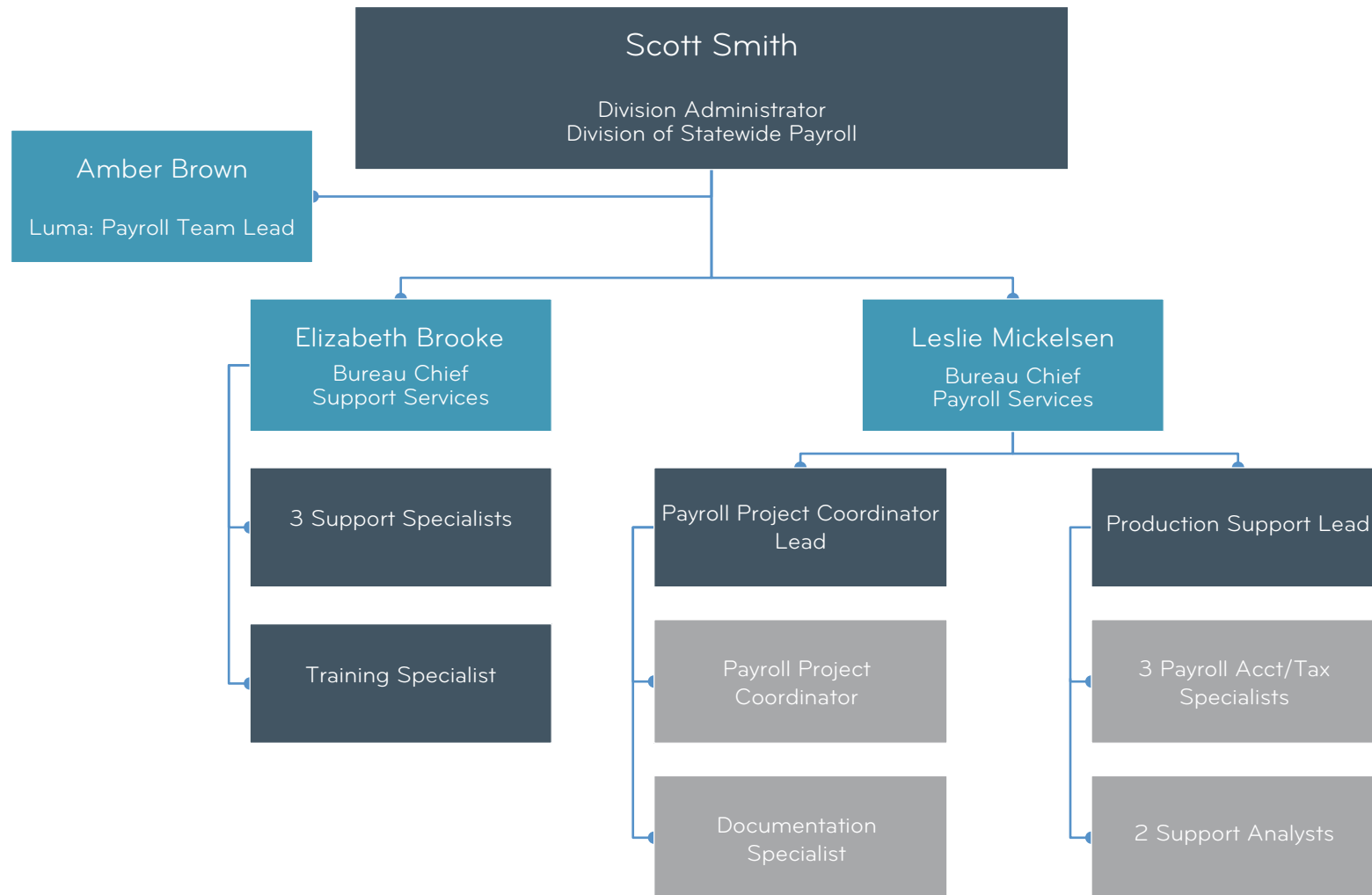
Option A and Option B Activities:

- a. Continued decommissioning of legacy systems

Option B Only Activities – Dedicated Fund Model

- a. The second of a two to three-year taper of General Funds to SCO, and continuation of the utilization of one-time BIIF funds to offset lack of revenue
  - b. Addition of the shared central services maintenance fee structure in the budget for 2026 budget cycle for all agencies, (recommended)
- 5. FY2026
  - Option B Only Activities – Dedicated Fund Model
    - a. Final year of a two to three-year taper of General Funds to SCO
    - b. First year of the new fee and billing structure for agencies
    - c. SCO fully transitioned to new funding model

# Division of Statewide Payroll



Total FTP 17.75  
Vacant 2.0  
As of 8/20/2021

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
<b>Agency:</b>	State Controller							140
<b>Division:</b>	State Controller							SC1
<b>Appropriation Unit:</b>	Statewide Payroll							SCCA
<b>FY 2021 Total Appropriation</b>								
1.00	FY 2021 Total Appropriation							SCCA
	S1405, H0639							
	10000 General	17.60	1,580,200	3,026,200	0	0	4,606,400	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>17.60</b>	<b>1,580,200</b>	<b>3,031,200</b>	<b>0</b>	<b>0</b>	<b>4,611,400</b>	
1.21	Account Transfers							SCCA
	PC to OE transfers							
	10000 General	0.00	(40,000)	40,000	0	0	0	
		<b>0.00</b>	<b>(40,000)</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1.61	Reverted Appropriation Balances							SCCA
	10000 General	0.00	(146,800)	(25,000)	0	0	(171,800)	
	34900 Dedicated	0.00	0	(4,900)	0	0	(4,900)	
		<b>0.00</b>	<b>(146,800)</b>	<b>(29,900)</b>	<b>0</b>	<b>0</b>	<b>(176,700)</b>	
<b>FY 2021 Actual Expenditures</b>								
2.00	FY 2021 Actual Expenditures							SCCA
	10000 General	17.60	1,393,400	3,041,200	0	0	4,434,600	
	34900 Dedicated	0.00	0	100	0	0	100	
		<b>17.60</b>	<b>1,393,400</b>	<b>3,041,300</b>	<b>0</b>	<b>0</b>	<b>4,434,700</b>	
<b>FY 2022 Original Appropriation</b>								
3.00	FY 2022 Original Appropriation							SCCA
	H0338, H0367, S1208, S1219							
	10000 General	17.70	1,590,700	3,364,700	0	0	4,955,400	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>17.70</b>	<b>1,590,700</b>	<b>3,369,700</b>	<b>0</b>	<b>0</b>	<b>4,960,400</b>	
<b>FY 2022 Total Appropriation</b>								
5.00	FY 2022 Total Appropriation							SCCA
	10000 General	17.70	1,590,700	3,364,700	0	0	4,955,400	
	34900 Dedicated	0.00	0	5,000	0	0	5,000	
		<b>17.70</b>	<b>1,590,700</b>	<b>3,369,700</b>	<b>0</b>	<b>0</b>	<b>4,960,400</b>	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
<b>FY 2022 Estimated Expenditures</b>								
7.00	FY 2022 Estimated Expenditures							SCCA
	10000	General	17.70	1,590,700	3,364,700	0	0	4,955,400
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>17.70</b>	<b>1,590,700</b>	<b>3,369,700</b>	<b>0</b>	<b>0</b>	<b>4,960,400</b>
<b>FY 2023 Base</b>								
9.00	FY 2023 Base							SCCA
	10000	General	17.70	1,590,700	3,364,700	0	0	4,955,400
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>17.70</b>	<b>1,590,700</b>	<b>3,369,700</b>	<b>0</b>	<b>0</b>	<b>4,960,400</b>
<b>Program Maintenance</b>								
10.12	Change in Variable Benefit Costs							SCCA
	Change in Variable Benefit Costs							
	10000	General	0.00	(5,879)	0	0	0	(5,879)
			<b>0.00</b>	<b>(5,879)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,879)</b>
10.48	OITS Fees							SCCA
	Adjustments to costs of information technology support from the Office of Information Technology.							
	10000	General	0.00	0	500	0	0	500
			<b>0.00</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>
10.61	Salary Multiplier - Regular Employees							SCCA
	Salary Adjustments - Regular Employees							
	10000	General	0.00	13,591	0	0	0	13,591
			<b>0.00</b>	<b>13,591</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,591</b>
<b>FY 2023 Total Maintenance</b>								
11.00	FY 2023 Total Maintenance							SCCA
	10000	General	17.70	1,598,412	3,365,200	0	0	4,963,612
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>17.70</b>	<b>1,598,412</b>	<b>3,370,200</b>	<b>0</b>	<b>0</b>	<b>4,968,612</b>
<b>FY 2023 Total</b>								
13.00	FY 2023 Total							SCCA
	10000	General	17.70	1,598,412	3,365,200	0	0	4,963,612
	34900	Dedicated	0.00	0	5,000	0	0	5,000
			<b>17.70</b>	<b>1,598,412</b>	<b>3,370,200</b>	<b>0</b>	<b>0</b>	<b>4,968,612</b>

**PCF Summary Report**Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Statewide Payroll

SCCA

Fund: General Fund

10000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2022 ORIGINAL APPROPRIATION	17.70	1,145,018	208,652	237,030	1,590,700
5.00	FY 2022 TOTAL APPROPRIATION	17.70	1,145,018	208,652	237,030	1,590,700
7.00	FY 2022 ESTIMATED EXPENDITURES	17.70	1,145,018	208,652	237,030	1,590,700
9.00	FY 2023 BASE	17.70	1,145,018	208,652	237,030	1,590,700
10.12	Change in Variable Benefit Costs	0.00	0	0	(5,879)	(5,879)
10.61	Salary Multiplier - Regular Employees	0.00	11,261	0	2,330	13,591
11.00	FY 2023 PROGRAM MAINTENANCE	17.70	1,156,279	208,652	233,481	1,598,412
13.00	FY 2023 TOTAL REQUEST	17.70	1,156,279	208,652	233,481	1,598,412

## PCF Detail Report

Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Statewide Payroll

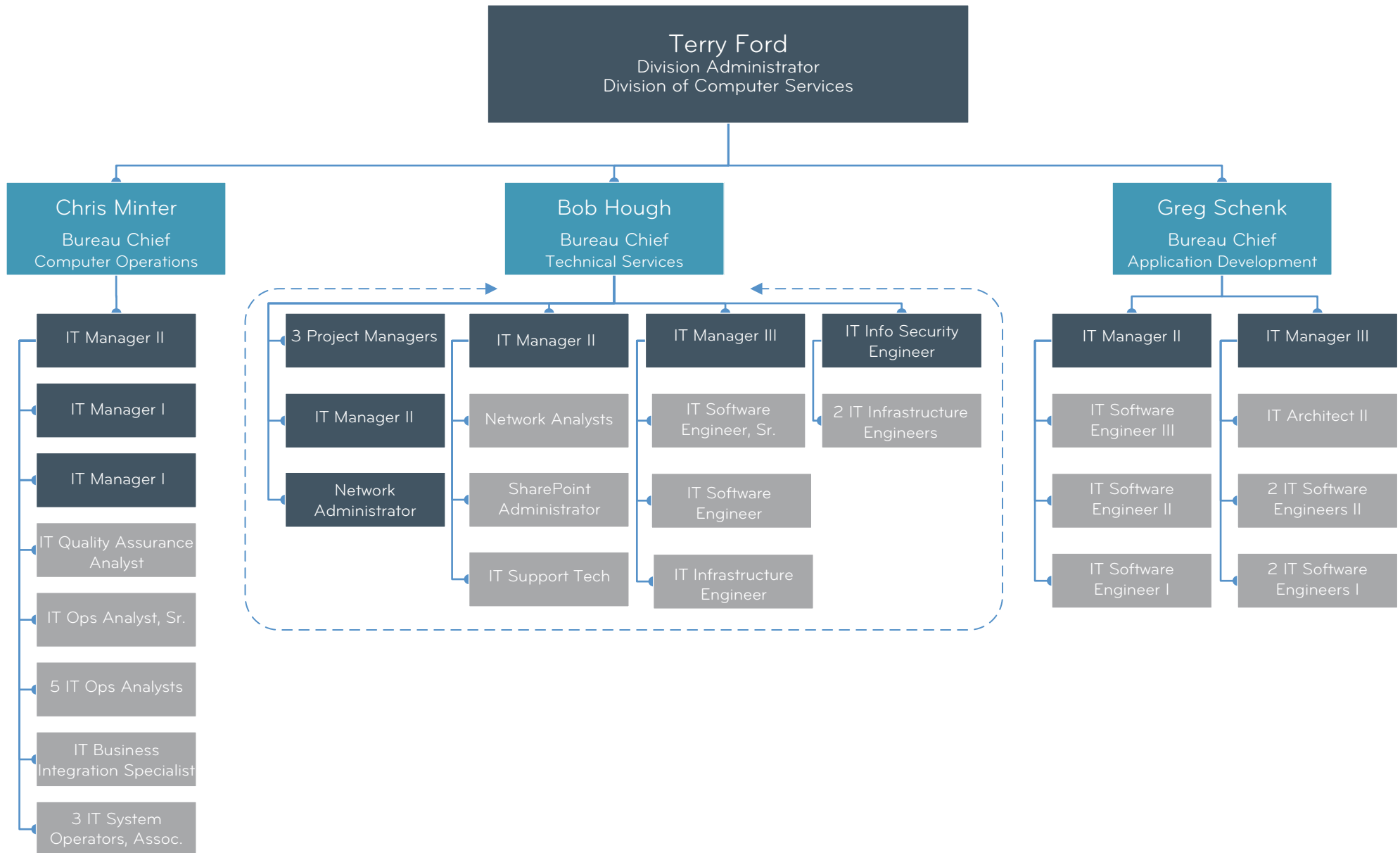
SCCA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
<b>Totals from Personnel Cost Forecast (PCF)</b>							
		Permanent Positions	16.75	1,084,500	195,133	227,864	1,507,497
		Total from PCF	<b>16.75</b>	<b>1,084,500</b>	<b>195,133</b>	<b>227,864</b>	<b>1,507,497</b>
		<b>FY 2022 ORIGINAL APPROPRIATION</b>	<b>17.70</b>	<b>1,145,018</b>	<b>208,652</b>	<b>237,030</b>	<b>1,590,700</b>
		<b>Unadjusted Over or (Under) Funded:</b>	<b>.95</b>	<b>60,518</b>	<b>13,519</b>	<b>9,166</b>	<b>83,203</b>
<b>Adjustments to Wage and Salary</b>							
140012	22422	PAYROLL SUPPORT ANALYST	1.00	41,600	11,650	8,741	61,991
5	R90						
NEWP-826666	90000	GROUP POSITION , Std Benefits/No NE Ret/No Health	.00	18,100	0	1,511	19,611
<b>Other Adjustments</b>							
	500	Employees	(.05)	0	0	0	0
<b>Estimated Salary Needs</b>							
		Board, Group, & Missing Positions	.00	18,100	0	1,511	19,611
		Permanent Positions	17.70	1,126,100	206,783	236,605	1,569,488
		<b>Estimated Salary and Benefits</b>	<b>17.70</b>	<b>1,144,200</b>	<b>206,783</b>	<b>238,116</b>	<b>1,589,099</b>
<b>Adjusted Over or (Under) Funding</b>							
		<b>Original Appropriation</b>	<b>.00</b>	<b>818</b>	<b>1,869</b>	<b>(1,086)</b>	<b>1,601</b>
		<b>Estimated Expenditures</b>	<b>.00</b>	<b>818</b>	<b>1,869</b>	<b>(1,086)</b>	<b>1,601</b>
		<b>Base</b>	<b>.00</b>	<b>818</b>	<b>1,869</b>	<b>(1,086)</b>	<b>1,601</b>

# Division of Computer Services



Total FTP 52.05  
 Vacant 3.0  
 As of 8/20/2021



			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
<b>Agency:</b> State Controller									140
<b>Division:</b> State Controller									SC1
<b>Appropriation Unit:</b> Computer Center									SCDA
<b>FY 2021 Total Appropriation</b>									
1.00	FY 2021 Total Appropriation								SCDA
	S1405, H0639								
	48000	Dedicated	52.90	5,200,600	2,856,600	0	0	8,057,200	
OT	48000	Dedicated	0.00	200,000	2,150,000	175,000	0	2,525,000	
			<b>52.90</b>	<b>5,400,600</b>	<b>5,006,600</b>	<b>175,000</b>	<b>0</b>	<b>10,582,200</b>	
1.21	Account Transfers								SCDA
	48000	Dedicated	0.00	(600,000)	0	600,000	0	0	
			<b>0.00</b>	<b>(600,000)</b>	<b>0</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	
	PC to OE transfers								
	48000	Dedicated	0.00	0	0	0	0	0	
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1.61	Reverted Appropriation Balances								SCDA
	48000	Dedicated	0.00	0	0	0	0	0	
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1.71	Legislative Reappropriation								SCDA
	H0338								
	48000	Dedicated	0.00	(138,400)	(1,028,100)	(683,600)	0	(1,850,100)	
			<b>0.00</b>	<b>(138,400)</b>	<b>(1,028,100)</b>	<b>(683,600)</b>	<b>0</b>	<b>(1,850,100)</b>	
<b>FY 2021 Actual Expenditures</b>									
2.00	FY 2021 Actual Expenditures								SCDA
	48000	Dedicated	52.90	4,462,200	1,828,500	(83,600)	0	6,207,100	
OT	48000	Dedicated	0.00	200,000	2,150,000	175,000	0	2,525,000	
			<b>52.90</b>	<b>4,662,200</b>	<b>3,978,500</b>	<b>91,400</b>	<b>0</b>	<b>8,732,100</b>	
<b>FY 2022 Original Appropriation</b>									
3.00	FY 2022 Original Appropriation								SCDA
	H0338, H0367, S1208, S1219								
	48000	Dedicated	52.30	5,309,200	2,865,000	0	0	8,174,200	
			<b>52.30</b>	<b>5,309,200</b>	<b>2,865,000</b>	<b>0</b>	<b>0</b>	<b>8,174,200</b>	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
<b>Appropriation Adjustment</b>									
4.11	Legislative Reappropriation								SCDA
	H0338.								
OT	48000	Dedicated	0.00	138,400	1,028,100	683,600	0	1,850,100	
			<b>0.00</b>	<b>138,400</b>	<b>1,028,100</b>	<b>683,600</b>	<b>0</b>	<b>1,850,100</b>	
<b>FY 2022 Total Appropriation</b>									
5.00	FY 2022 Total Appropriation								SCDA
	48000	Dedicated	52.30	5,309,200	2,865,000	0	0	8,174,200	
OT	48000	Dedicated	0.00	138,400	1,028,100	683,600	0	1,850,100	
			<b>52.30</b>	<b>5,447,600</b>	<b>3,893,100</b>	<b>683,600</b>	<b>0</b>	<b>10,024,300</b>	
<b>FY 2022 Estimated Expenditures</b>									
7.00	FY 2022 Estimated Expenditures								SCDA
	48000	Dedicated	52.30	5,309,200	2,865,000	0	0	8,174,200	
OT	48000	Dedicated	0.00	138,400	1,028,100	683,600	0	1,850,100	
			<b>52.30</b>	<b>5,447,600</b>	<b>3,893,100</b>	<b>683,600</b>	<b>0</b>	<b>10,024,300</b>	
<b>Base Adjustments</b>									
8.51	Base Reductions								SCDA
	Base reduction to CSC FY 22 reappropriation.								
OT	48000	Dedicated	0.00	(138,400)	(1,028,100)	(683,600)	0	(1,850,100)	
			<b>0.00</b>	<b>(138,400)</b>	<b>(1,028,100)</b>	<b>(683,600)</b>	<b>0</b>	<b>(1,850,100)</b>	
<b>FY 2023 Base</b>									
9.00	FY 2023 Base								SCDA
	48000	Dedicated	52.30	5,309,200	2,865,000	0	0	8,174,200	
OT	48000	Dedicated	0.00	0	0	0	0	0	
			<b>52.30</b>	<b>5,309,200</b>	<b>2,865,000</b>	<b>0</b>	<b>0</b>	<b>8,174,200</b>	
<b>Program Maintenance</b>									
10.12	Change in Variable Benefit Costs								SCDA
	Change in Variable Benefit Costs								
	48000	Dedicated	0.00	(20,245)	0	0	0	(20,245)	
			<b>0.00</b>	<b>(20,245)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(20,245)</b>	
10.61	Salary Multiplier - Regular Employees								SCDA
	Salary Adjustments - Regular Employees								
	48000	Dedicated	0.00	46,807	0	0	0	46,807	
			<b>0.00</b>	<b>46,807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,807</b>	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
<b>FY 2023 Total Maintenance</b>								
11.00	FY 2023 Total Maintenance							SCDA
	48000	Dedicated	52.30	5,335,762	2,865,000	0	0	8,200,762
OT	48000	Dedicated	0.00	0	0	0	0	0
			<b>52.30</b>	<b>5,335,762</b>	<b>2,865,000</b>	<b>0</b>	<b>0</b>	<b>8,200,762</b>
<b>Line Items</b>								
12.01	CSC Reappropriation							SCDA
	Carryover authority for Computer Service Center							
OT	48000	Dedicated	0.00	0	0	0	0	0
			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
12.51	Cyber Security Layer Enhancement							SCDA
	Cyber Security Layer Enhancement							
	34400	Federal	0.00	0	950,000	0	0	950,000
			<b>0.00</b>	<b>0</b>	<b>950,000</b>	<b>0</b>	<b>0</b>	<b>950,000</b>
<b>FY 2023 Total</b>								
13.00	FY 2023 Total							SCDA
	34400	Federal	0.00	0	950,000	0	0	950,000
	48000	Dedicated	52.30	5,335,762	2,865,000	0	0	8,200,762
OT	48000	Dedicated	0.00	0	0	0	0	0
			<b>52.30</b>	<b>5,335,762</b>	<b>3,815,000</b>	<b>0</b>	<b>0</b>	<b>9,150,762</b>

## PCF Summary Report

Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Computer Center

SCDA

Fund: Data Processing Services

48000

DU		FTP	Salary	Health	Variable Benefits	Total
<b>3.00</b>	<b>FY 2022 ORIGINAL APPROPRIATION</b>	<b>52.30</b>	<b>3,902,740</b>	<b>598,665</b>	<b>807,795</b>	<b>5,309,200</b>
4.11	Legislative Reappropriation	0.00	138,400	0	0	138,400
<b>5.00</b>	<b>FY 2022 TOTAL APPROPRIATION</b>	<b>52.30</b>	<b>4,041,140</b>	<b>598,665</b>	<b>807,795</b>	<b>5,447,600</b>
<b>7.00</b>	<b>FY 2022 ESTIMATED EXPENDITURES</b>	<b>52.30</b>	<b>4,041,140</b>	<b>598,665</b>	<b>807,795</b>	<b>5,447,600</b>
8.51	Base Reductions	0.00	(138,400)	0	0	(138,400)
<b>9.00</b>	<b>FY 2023 BASE</b>	<b>52.30</b>	<b>3,902,740</b>	<b>598,665</b>	<b>807,795</b>	<b>5,309,200</b>
10.12	Change in Variable Benefit Costs	0.00	0	0	(20,245)	(20,245)
10.61	Salary Multiplier - Regular Employees	0.00	38,781	0	8,026	46,807
<b>11.00</b>	<b>FY 2023 PROGRAM MAINTENANCE</b>	<b>52.30</b>	<b>3,941,521</b>	<b>598,665</b>	<b>795,576</b>	<b>5,335,762</b>
12.01	CSC Reappropriation	0.00	0	0	0	0
<b>13.00</b>	<b>FY 2023 TOTAL REQUEST</b>	<b>52.30</b>	<b>3,941,521</b>	<b>598,665</b>	<b>795,576</b>	<b>5,335,762</b>

## PCF Detail Report

Request for Fiscal Year: 202  
3

Agency: State Controller

140

Appropriation Unit: Computer Center

SCDA

Fund: Data Processing Services

48000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
<b>Totals from Personnel Cost Forecast (PCF)</b>							
		Permanent Positions	47.65	3,691,560	557,449	775,639	5,024,648
		Total from PCF	<b>47.65</b>	<b>3,691,560</b>	<b>557,449</b>	<b>775,639</b>	<b>5,024,648</b>
		<b>FY 2022 ORIGINAL APPROPRIATION</b>	<b>52.30</b>	<b>3,902,740</b>	<b>598,665</b>	<b>807,795</b>	<b>5,309,200</b>
		<b>Unadjusted Over or (Under) Funded:</b>	<b>4.65</b>	<b>211,180</b>	<b>41,216</b>	<b>32,156</b>	<b>284,552</b>
<b>Adjustments to Wage and Salary</b>							
140000 2	01714 R90	IT SOFTWARE ENGINEER I	1.00	50,752	11,650	10,664	73,066
140003 8	22438 R90	IT SYSTEMS OPERATOR,ASSOCIATE	1.00	18,720	11,650	3,933	34,303
140020 1	01731 R90	IT INFO SYS AND INFR ENG III	1.00	57,750	11,650	12,134	81,534
140023 3	01715 R90	IT SOFTWARE ENGINEER II	1.00	59,301	11,650	12,460	83,411
NEWP- 416025	90000 NE	GROUP POSITION , Std Benefits/No Ret/No Health	.00	11,000	0	918	11,918
<b>Other Adjustments</b>							
	500	Employees	.26	0	0	0	0
<b>Estimated Salary Needs</b>							
		Board, Group, & Missing Positions	.00	11,000	0	918	11,918
		Permanent Positions	51.91	3,878,083	604,049	814,830	5,296,962
		<b>Estimated Salary and Benefits</b>	<b>51.91</b>	<b>3,889,083</b>	<b>604,049</b>	<b>815,748</b>	<b>5,308,880</b>
<b>Adjusted Over or (Under) Funding</b>							
		<b>Original Appropriation</b>	<b>.39</b>	<b>13,657</b>	<b>(5,384)</b>	<b>(7,953)</b>	<b>320</b>
		<b>Estimated Expenditures</b>	<b>.39</b>	<b>152,057</b>	<b>(5,384)</b>	<b>(7,953)</b>	<b>138,720</b>
		<b>Base</b>	<b>.39</b>	<b>13,657</b>	<b>(5,384)</b>	<b>(7,953)</b>	<b>320</b>

Agency: State Controller

140

Appropriation Unit: Computer Center

SCDA

Decision Unit Number	12.01	Descriptive Title	CSC Reappropriation	General	Dedicated	Federal	Total
Personnel Cost							
	500	Employees		0	0	0	0
		Personnel Cost Total		0	0	0	0
				0	0	0	0

**Explain the request and provide justification for the need.**

The Computer Service Center (CSC) works with the Division of Statewide Accounting (DSA), Division of Statewide Payroll (DSP), Division of Purchasing, Legislative Services Office (Budget), Division of Financial Management, and other state agencies to maintain and enhance Idaho's financial, budget, procurement, and payroll systems and processes. The CSC also provides enhanced data processing systems and a shared data center environment and offers equipment consolidation, disaster recovery and other IT services for agencies that choose to utilize our services. The variable and changing demands of our agency customers have been well served by the Legislature's past approval of carryover authority for this division.

The CSC respectfully requests the continuance of carryover authority to help meet the ever-changing needs of our customers.

Since the CSC also makes substantial technology purchases on behalf of our customers, carryover authority has allowed us to negotiate better pricing and contract terms with the vendors, resulting in significant cost savings for taxpayers.

**If a supplemental, what emergency is being addressed?**

N/A

**Specify the authority in statute or rule that supports this request.**

Section 67-1001, Idaho Code

**Indicate existing base of PC, OE, and/or CO by source for this request.**

This request will have no effect on the current budget request so far as staffing level, OE, or CO aside from the request to carryover unused appropriation in this dedicated fund from FY 2022.

**What resources are necessary to implement this request?**

No additional resources needed.

**List positions, pay grades, full/part-time status, benefits, terms of service.**

No additional personnel are requested.

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

Existing CSC positions will absorb additional workload.

**Detail any current one-time or ongoing OE or CO and any other future costs.**

No additional operating funds or capital outlay required.

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

N/A

**Provide detail about the revenue assumptions supporting this request.**

The CSC's annual appropriation is funded by service fees paid by state agencies in the Data Processing Services fund. Carryover authority is requested for the CSC billing fund's unused FY 2022 appropriation. Re-appropriation authority will allow the CSC to reduce costs by capitalizing on opportunities to procure from vendors at cycles favorable to the state.

**Who is being served by this request and what is the impact if not funded?**

Our state agency partners and the citizens of Idaho will benefit from the enhanced level of service and opportunities for cost savings provided by this carryover request. The CSC has historically received carryover authority to manage the backlog of program changes that had been postponed due to new programming required by statute changes. Carryover authority also gives the CSC the funding needed to continue working with state agencies to provide enhanced systems and a computing environment complete with disaster recovery capabilities. If carryover authority is not granted, the CSC will not be able to maintain the competitive advantage of timing IT acquisitions for maximizing value to the state.

Agency: State Controller

140

Appropriation Unit: Computer Center

SCDA

Decision Unit Number	12.51	Descriptive Title	Cyber Security Layer Enhancement	General	Dedicated	Federal	Total
Operating Expense							
	590	Computer Services		0	0	950,000	950,000
		Operating Expense Total		0	0	950,000	950,000
				0	0	950,000	950,000

**Explain the request and provide justification for the need.****Upgrading Cyber Security Layers**

The State Controller's Office (SCO) requests \$950,000.00 in one-time operating federal funds from the State's ARPA distribution to increase the cyber security protections of the State's central systems managed by SCO and various other state agency systems housed within the SCO data center.

As cyber security threats increase year after year, the protection of the State's critical business systems, data, and IT operations is a critical function in the modern world. The highest attacked organizations in the world are generally government and financial organizations. SCO operates in both of those arenas and, as such, is a large target for cyber-attacks. The State Controller's Office manages one of the State's data centers which enables central services and provides hosting services for other agencies' IT systems. Additionally, SCO is modernizing the state business information infrastructure into a highly secured government cloud Software as a Service (SaaS) solution. The security layers needed to ensure proper monitoring and protection capabilities is an ever-evolving ecosystem required to mitigate ever-changing threats.

The goal of this project is to implement a solution that will provide active monitoring of network response time, internal server response time and SaaS response time for our external vendors. Having these active metrics and monitoring capabilities will aid SCO in developing baseline activity for internal and SaaS services thus allowing SCO to quickly diagnose anomalies indicating cyber-attack activity. The implementation of these tools will further strengthen the SCO security model, artificial intelligence for real time response to threats, and system activity reporting.

Specifically, the implementation and operation of this solution benefits not only SCO but also the entire State of Idaho. The solution will improve SCO's capabilities to offer quality of service and support the efforts of State Agencies in their duties as they connect to or through the SCO network. Some of the benefits are:

- SCO technical personnel can detect, identify, troubleshoot and resolve connections to the secure file transfer server used by State Agencies to transfer files to and from the Luma project.
- SCO technical personnel can detect, identify, troubleshoot and resolve connections to the Mainframe used by State Agencies to transfer files for payroll, tax data, etc.
- SCO will have the ability to monitor connections to SaaS applications in response to customer reports of latency, errors, and roundtrip times and establish a baseline for acceptable network behavior to compare against when anomalies are encountered for performance and support.
- SCO would be able to monitor our Identity Provider/Multi-factor Authentication solution for network errors and suspicious connections and remediate them to improve information security. The Artificial Intelligence in the suite of solutions provides data analysis and correlates event input from all datapoints reducing the time to detection and improving confidence in the threat analysis.
- This suite of solutions could decrease the manual workload that is ever increasing in monitoring cyber threats.
- SCO would be able to identify Virtual Private Network/Work from Home sessions that are experiencing poor quality and use the available data to provide quicker resolution to their specific issue(s).
- SCO would be able to better troubleshoot and identify latency or poor connections during teleconferencing calls (WebEx, Zoom, Teams, etc.) to improve the work experience for users on premises and connected remotely.
- SCO would be better able to monitor internal jump hosts (used for development and access to a toolset that is too costly for each user to have on their laptops) for latency and usage to improve connection and performance while performing Luma and development tasks.

**If a supplemental, what emergency is being addressed?**

N/A

**Specify the authority in statute or rule that supports this request.**

The authority to manage the accounting and payroll systems of the state of Idaho and organization structure for the office are espoused in Idaho Code 67-1021.

**Indicate existing base of PC, OE, and/or CO by source for this request.**

The State Controller's Office Computer Service Center personnel and project management teams will be utilized for implementation activities required under this project.

**What resources are necessary to implement this request?**

The one-time distribution of funds will allow SCO to purchase and implement the solutions needed under this project. SCO will utilize state personnel resources in CSC to manage and ensure implementation meets operational expectations.

**List positions, pay grades, full/part-time status, benefits, terms of service.**

N/A

**Will staff be re-directed? If so, describe impact and show changes on org chart.**

N/A

**Detail any current one-time or ongoing OE or CO and any other future costs.**

N/A

**Describe method of calculation (RFI, market cost, etc.) and contingencies.**

N/A

**Provide detail about the revenue assumptions supporting this request.**

N/A

**Who is being served by this request and what is the impact if not funded?**

The state and the citizens of Idaho will be well served by the approval of this project and related federal funding. Implementation of this project will help to increase the cyber security environment in the state by improving active monitoring capabilities, ensuring business operations continuity, and protecting the people's data within centralized state services environment. If this project is not approved, the security layers of the state will not be as strong and could fall further behind in the level of protection needed to thwart constantly evolving cyber threats.

**How does this request conform with your agency's IT plan?**

This is in full alignment with SCO's long-term technology plan and increasing need for cyber security protocols and automated solutions.

**Is your IT plan approved by the Office of Information Tech. Services?**

N/A, however, SCO is partnering with ITS to help ensure the state continues to reduce redundant systems and inefficient processes. This request will aid ITS and SCO in the monitoring and response to cyber threats in the state.

**Does the request align with the state's IT plan standards?**

Yes, this would align with established Cyber security standards for the state.

**Attach any supporting documents from ITS or the Idaho Tech. Authority.**

N/A

**What is the project timeline?**

The timeline for implementation once funding is available would be 6-8 months within the FY2023 budget cycle.